

July 23, 2026

RFP-26-012: Finance, Accounting, and Procurement Enterprise Resource Planning (ERP) System Software Licenses

Addendum No. 1

Respondents shall acknowledge receipt of this Addendum on the RFP Proposal Form in Attachment B of the Request for Proposals (RFP) with submittal of the Proposal. Failure to do so may result in the rejection of the Proposal.

Addendum No. 1 to RFP-26-012 consists of the following:

- Four (4) pages of text, including Responses to Respondent Questions.
- The copy of the presentation from the optional Preproposal Conference held on June 30, 2026.
- Revised Attachment B “ERP Functional Requirements” that allows formatting of the Comments column.

Response to Respondent's Questions

Q1: What is the anticipated annual budget for this contract?

A1: AlexRenew has secured sufficient budget authority to acquire the software solution that best meets its operational and functional requirements.

Q2: We offer our own in-house implementation services. So, in addition to the solution proposal, can vendors also propose implementation services in the RFP submission then?

A2: This procurement is for software licenses only. The implementation and support services will be procured separately. Please do not include implementation services in this proposal.

Q3: Would the demonstrations be onsite at AlexRenew's HQ?

A3: Demonstrations for shortlisted Respondents will be held onsite at 1800 Limerick St, Alexandria, VA 22314.

Q4: How important / how enthusiastic is AlexRenew about AI functionality?

A4: AlexRenew will score based on the evaluation criteria listed in the RFP. Offerors who demonstrate that a well-integrated and accurate AI functionality improves system functionality, technical requirements, and features will be scored higher than those without these features.

Q5: Confirm submission dates, there is a difference in presentation compared to published RFP document.

A5: The published RFP has the correct dates.

Q6: Are there any anticipated changes to the list of third-party systems (e.g., Concur) that the new ERP must integrate with?

A6: There are no known changes at this time.

Q7: Will cost be included in the evaluation of proposals?

A7: Cost will not be included in the evaluation of the proposals.

Q8: 140 employees at AlexRenew – are they all full time or seasonal/contingent (for purposes of licensing)

A8: There are 140 full-time employees

Q9: Is this proposal just for licenses and not services? Is there a preference to purchase directly? Can an implementor respond?

A9: See response to Question No. 2. AlexRenew does not have a preference for direct purchases over a reseller. Implementors are welcome to respond if they are authorized license resellers.

Q10: I don't see a SCC Registration form (Appendix D) in the RFP, it is currently a blank page. Where can we find the SCC form?

A10: Please see page 41 of the RFP under the heading "Compliance with Virginia Law for Transaction Business in Virginia."

Q11: Can you provide more detail on your expectations for RESTful API integrations—are there specific systems or data flows that must be supported?

A11: There are no specific data flows or systems to be supported. It will be needed for any integrations required and are out of scope of the RFP

Q12: What is the expected scope of data migration from Microsoft Dynamics GP and related applications (e.g., Mekorma, EOne Popdock)?

A12: Historical Purchase Orders (3 years), General Ledger balances (5 years), Accounts Payable (5 years)

Q13: The spreadsheet titled, "26-012-finance-accounting-and-procurement-enterprise-resource-planning-erp-system-functional.xlsx" doesn't allow for "Wrap Text" in Comments column (column H). Would you be able to allow for a cleaner response

A13: An updated spreadsheet has been uploaded to eVA and AlexRenew website.

Q14: There was mention of work orders but we didn't see work orders in the requirements sections or listed as a possible integration. Can you expand a bit more on how you are using work orders today and expect to do that in the future?

- A14: Repair work orders are entered into Mentor APM and ideally will be linked to requisitions via API.
- Q15: Since the software contract is anticipated for award in October 2026 but implementation services will not begin until early 2027, will the AlexRenew expect subscription licensing fees to commence immediately upon contract execution, or can the subscription payment schedule be aligned/phased with the onboarding of the separate implementation vendor**
- A15: The date of the licensing fee commencement and the cost of the licensing will be negotiated prior to the award of this RFP.
- Q16: Section 1 of the RFP notes that implementation and support services will be procured separately in a subsequent solicitation. If AlexRenew selects Sage Intacct and JMT Consulting for the software license contract award under RFP-26-012, will JMT (or the selected software vendor/partner) be eligible to submit a proposal for the subsequent implementation and support services RFP?**
- A16: Yes, an implementor who proposes a system will be eligible to submit a proposal for subsequent implementation and support services.
- Q17: Expense Management: Section 2.3 (Objective 8) states that AlexRenew currently utilizes Concur for expense reporting and seeks an ERP system that will integrate with third-party platforms to automate data exchanges. If the proposed ERP software features native, out-of-the-box marketplace integrations with alternative spend management platforms (such as Ramp or BILL Spend & Expense) that eliminate third-party subscription costs and remove integration requirements, is AlexRenew open to evaluating these alternative platforms during project implementation, or do you plan to keep your existing Concur instance**
- A17: If the proposed ERP software has credit card reconciliation and expense reimbursement features comparable to the ones currently offered by Concur, AlexRenew will consider moving that functionality to the new ERP.
- Q18: Budgeting: How many people are involved in the budget process including budget managers?**
- A18: Approximately 25 people.
- Q19: Inventory Items: What type of inventory items are tracked?**
- A19: The current warehouse inventory is primarily miscellaneous maintenance parts and supplies.
- Q20: Bar coding: How many mobile scanning devices is needed? If you already have scanning device, what is the description/model of the device? As an option, you can also scan using your cell phone. If you would like to scan using your cell phone, how many license is needed?**
- A20: At the moment, AlexRenew is not using any bar code scanning devices.
- Q21. Procurement Users: You mentioned there are 6 procurement power users, what would these users be doing in the system?**

A21: Entering requisitions for goods and services, adding and modifying suppliers, and creating Purchase Orders.

Q22. Project Management: Is there a need for an advanced project costing module that handles features like labor cost, resource scheduling timesheets and milestone or percentage for complete tracking?

A22: We do not currently anticipate the need for advanced project resource or project management tools, but would like a more granular project cost tracking solution than what is currently possible in Great Plains.

Q23. Lease Management: Attachment B includes a functional requirement to maintain and track leased equipment and calculate associated schedules. Please provide the approximate number of active leases (e.g., facility, equipment, or SBITAs) currently managed by the organization?

A23: Currently there is only one lease arrangement at AlexRenew, however that is subject to change.

End of Addendum No. 1