

Minutes of the 935th Meeting
AlexRenew Board of Directors
6:00 p.m., Tuesday, December 16, 2025

On Tuesday, December 16, 2025, the AlexRenew Board of Directors held its regular meeting in the Ed Semonian Board Room at 1800 Limerick Street, and broadcast via Microsoft Teams, with the following present:

Members: Mr. John Hill, Chair
Mr. James Beall, Vice Chair
Ms. Becky Hammer, Secretary-Treasurer
Mr. Mark Jinks, Member
Dr. Moussa Wone, Member

Staff: Mr. Justin Carl, General Manager/CEO
Ms. Amanda Waters, General Counsel/Deputy GM
Ms. Caitlin Feehan, Chief Administrative Officer
Ms. Felicia Glapion, Chief Engineering Officer
Mr. Lake Akinkugbe, Director of Finance
Mr. Kevin Pilong, Engineering Manager
Mr. Matt Robertson, Director of Communications
Mr. Ronald Flowers, Desktop Support Manager
Ms. Lorna Huff, Executive Assistant to the Board and CEO

Fairfax County Representative: Mr. Bill Barrack, Director
Wastewater Planning and Monitoring Division

City Representatives: Ms. Erin Bevis-Carver, Division Chief
T&ES/Sanitary Infrastructure Division

Consultants: Ms. Diana Ling, Senior Consultant, Raftelis via Microsoft Teams

1. Call to Order

The Chair called the meeting to order at 6:00 p.m.

2. Approval of Agenda

Motion by Mr. Jinks/Second by Mr. Beall to approve the agenda. Passed unanimously.

3. Public Comment Period

No public speakers. Comment period closed.

4. Consent Agenda

Minutes: November 18, 2025
Motion by Ms. Hammer/Second by Mr. Hill. Passed unanimously

5. Staff Introductions

The CEO introduced Mr. Flowers from AlexRenew IT Department, and Mr. Pilong, Engineering Manager.

6. Green Folder

Mr. Carl referenced the draft 2026 Board Retreat Agenda and the draft 2025 Annual Report. He requested Board feedback by Tuesday, December 23. The Annual Comprehensive Financial Report (ACFR) and revisions to the Base Charge Communications Plan were also in the folder. Mr. Jinks and Dr. Wone received the final version of the Fiscal Year 2025 Single Audit Report.

7. Board Administrative Items

a. Board Calendar

Added the Board Retreat and Metropolitan Washington Council of Governments (COG) Chesapeake Bay Committee meetings.

b. Finance and Audit Committee– Mr. Jinks, chair.

Budget and rate setting begins in March.

c. Governance Committee – Mr. Beall, Chair

No updates to report.

d. Board Retreat – February 20-21, 2026

Mr. Carl reported that there would be presentations from AlexRenew and DC Water staff on RiverRenew and the Anacostia River projects, respectively.

8. Unfinished Business

a. Draft Base Charge Communications Plan

Mr. Robertson reviewed the Communications Plan for communicating the upcoming base charge changes to customers, which will effectively lower upcoming rate increases for approximately 97 percent of customers. The plan includes multiple channels - meetings, printed material, bill inserts, emails, and digital messages through customer portals - with messaging tailored to each customer class.

The changes will take effect in July 2026. Communications will begin in February 2026 and continue into FY2027 as the changes are implemented. City Council will be provided talking points and briefings upon request. Members discussed and provided feedback on the language in the sample bills, talking points, and flyers. AlexRenew's website has been updated to reflect the upcoming changes.

b. Nutrient Reduction Project Update

The CEO recognized Ms. Glapion, who presented an update on the Nutrient Reduction Project, including project drivers, major components, anticipated scope, and the benefits of utilizing a Progressive Design-Build delivery method. The project is part of the PhaseForward program, replaces the planned tertiary and filter upgrades, and supports a 4-million-gallon-per-day capacity expansion. Board members discussed the rationale for Progressive Design-Build, the proposed denitrification technology, and associated project risks, including those common to PhaseForward projects. Staff anticipate bringing the contract for the design-builder to the Board for contract approval in January.

9. Monthly Outcomes Update

General Assembly Update.

Ms. Waters updated the Board on AlexRenew's legislative engagement, including work with the

Virginia Association of Municipal Wastewater Agencies (VAMWA) on draft PFAS biosolids legislation. The proposed legislation takes a proactive, data-driven approach by requiring quarterly sampling of biosolids intended for land application to establish a statewide baseline. This framework is intended to inform future, risk-based regulatory decisions while avoiding premature mandates that could impose significant costs without corresponding public health benefits.

Ms. Waters also reminded the Board about the apprenticeship mandate bill from the 2025 General Assembly session. It would have required eight percent of labor hours on public construction projects to be performed by apprentices. While the bill passed the General Assembly, it was vetoed by Governor Youngkin due to concerns about workforce availability and cost impacts. Staff noted that the bill's waiver provisions were impractical for public owners and could have increased project costs and procurement risk. Staff will continue to monitor this issue in the next legislative session.

Delinquencies

Mr. Robertson reported a month-over-month decrease of approximately \$11,000 in total accounts receivable. While the number of delinquent accounts increased by 60, 31 of those accounts were attributable to a single commercial customer that remitted payment after the Board report deadline following contact by AlexRenew's customer service. The remaining 29 delinquent accounts are largely associated with new customers. Approximately 76 percent of the total delinquent balance is currently under active payment plans.

LEAP

\$11,451 was distributed to 11 customers. Staff advised that total monthly arrearages are expected to eventually stabilize in the range of \$350,000 to \$400,000.

RiverRenew Dashboard

Mr. Carl reported that RiverRenew is 90 percent complete. The Board Retreat will include a tour of the AlexRenew pumping station. The deep raker system that will clean the screening shaft recently completed factory testing in India and will be shipped soon.

PhaseForward Dashboard

No updates to report.

The Chair commended staff and the Board for their work over the past year and noted that AlexRenew is a strong organization supported by a highly effective and strategic Board of Directors. Mr. Jinks thanked the Chair for his leadership, and Dr. Wone recognized staff for their contributions and efforts during the year. There being no further business; the Chair requested a motion to adjourn.

Motion by Mr. Beall/Second by Ms. Hammer. Passed unanimously.

The meeting adjourned at 7:37 p.m.

Approved:



Becky Hammer, Secretary-Treasurer