Minutes of the 933rd Meeting
AlexRenew Board of Directors
6:00 p.m., Tuesday, October 21, 2025

On Tuesday, October 21, 2025, the AlexRenew Board of Directors held its regular meeting in the Ed Semonian Board Room at 1800 Limerick Street, and broadcast via Microsoft Teams, with the following present:

Members:	Mr. John Hill, Chair Mr. James Beall, Vice Chair Ms. Becky Hammer, Secretary-Treasurer Mr. Mark Jinks, Member Dr. Moussa Wone, Member
Staff:	Mr. Justin Carl, General Manager/CEO Ms. Amanda Waters, General Counsel/Deputy GM Ms. Allison Deines, Chief Water Quality Officer Ms. Caitlin Feehan, Chief Administrative Officer Mr. Lake Akinkugbe, Director of Finance Mr. Matt Robertson, Director of Communications Mr. Kevin Pilong, Engineering Manager Ms. Lorna Huff, Executive Assistant to the Board and CEO
Fairfax County Representative:	Mr. Bill Barrack, Director Wastewater Planning and Monitoring Division
City Representatives:	Ms. Erin Bevis-Carver, Division Chief T&ES/Sanitary Infrastructure Division
Consultants:	Mr. Thierry Boveri, Vice President, Raftelis via Microsoft Teams Ms. Diana Ling, Senior Consultant, Raftelis via Microsoft Teams

1. Call to Order

   The Chair called the meeting to order at 6:01 p.m.

2. Approval of Agenda

   The Chair requested a motion to approve the agenda. Mr. Beall moved; Ms. Hammer seconded. The motion passed unanimously.

3. Public Comment Period

   There being no members of the public in attendance, the Chair closed the public comment period.

4. Consent Agenda

   Members reviewed the Consent Agenda that contained the minutes from the September 16, 2025, meeting. Mr. Beall moved approval; Ms. Hammer seconded. The motion passed unanimously.

5. Board Administrative Items

   The Chair welcomed Mr. Barrack as the new Fairfax County representative.

a. Board Calendar
No updates.

b. Finance and Audit Committee– Mr. Jinks, Chair
Committee will meet on November 12 to receive the auditor's report.

c. Board Retreat – February 20-21, 2026
No updates.

d. Governance Committee– Mr. Beall, Chair
The Committee met on October 7 and recommends:

A. Adoption of the revised Bylaws by resolution.

B. Adoption by resolution of the following: i) Designation of the CEO as Official Custodian of funds; and ii) delegation of signatory authority to the CEO, subject to Board-approved limits and applicable procurement law; and

C. Approval of the following updated Board policies by motion: Board Roles and Responsibilities; Board Committees and Board Communications. Ms. Hammer seconded. The Board unanimously approved.

Mr. Beall moved to approve these as a package; Ms. Hammer seconded. The motion and resolutions passed unanimously.

6. Unfinished Business

a. Follow-up Presentation on Rate Structure Alternatives Analysis.
Ms. Feehan presented comparative benefits of and considerations for Equivalent Residential Unit (ERU) and volumetric-only rate structures, including equity, revenue stability, risks, and conservation incentivization. Members discussed cost recovery compared to budget and the impacts of raising and lowering fixed charges. The Chair asked each member to indicate their choice; the majority voiced support for the ERU-based approach.

The Chair moved to direct staff to move forward with the proposed ERU rate structure for Fiscal Year 2027. Mr. Beall seconded. The Board unanimously approved the motion.

7. New Business

a. Update on Regional Biosolids Feasibility Study
Ms. Deines updated the Board on the Northern Virginia Regional Biosolids Feasibility Study. In addition to the five original authority partners, Fairfax and Arlington Counties have joined the group. Members have established a charter outlining goals and critical success factors to maintain affordable rates, maximize community support, establish a governance and management structure, and maintain current and future compliance while maintaining flexibility for members. Legal/policy considerations of governance alternatives were discussed. Mr. Jinks suggested that staff review other models/case studies and provided examples and next steps.

The Chair commended staff for facilitating regional collaboration and partnership.

b. Overview of Community Outreach Request for Proposals.
Mr. Robertson presented a solicitation that is underway to procure an entity to support

AlexRenew's communications team. Mr. Robertson reviewed current outreach activities, how those activities are supported currently through internal staff and external contractors, and the anticipated scope for the new contract. The scope is anticipated to include website redesign, communications support of our capital projects and programs, and general communications and marketing support. Staff anticipates presenting a contract award recommendation to the Board in November. Members discussed cost and the use of a single vendor.

8. Monthly Outcomes Update

   Delinquencies
   Mr. Robertson noted that delinquent accounts decreased by approximately 100.

   Customer Assistance
   LEAP assisted 16 customers in September (increase attributed to targeted Nextdoor ads). Dollar Energy has opened the AlexRenew portal for customers to apply for assistance online. Expected roll out is early 2026.

   Community Engagement
   The AlexRenew Open House and Pendleton Street Dedication were well attended and positively received.

9. Closed Meeting
   At 7:55 p.m., the Chair moved the Board to enter into a closed meeting pursuant to Va. Code §2.2-3711(A)(8), for consultation with legal counsel on a service agreement. Mr. Beall seconded. The Board unanimously approved.

10. Return to Open Meeting and Certification
    At 8:31 p.m., the Board returned to open meeting, and unanimously adopted the following certification: "Pursuant to Va. Code §2.23-712(D) it is hereby certified that to the best of each Member's knowledge, (1) only public business matters lawfully exempted were discussed, and (2) only such public business matters identified in the motion convening the closed meeting were heard, discussed or considered. Roll-Call Vote on Certification: Hill—Aye; Beall—Aye; Hammer—Aye; Jinks—Aye; Wone—Aye.

There being no additional business, the meeting adjourned at 8:31 p.m.

Approved:

Becky Hammer, Secretary-Treasurer