

Minutes of the 927<sup>th</sup> Meeting  
AlexRenew Board of Directors  
6:00 p.m., Tuesday, March 18, 2025

On Tuesday, March 18, 2025, the AlexRenew Board of Directors held its regular meeting in the Edward Semonian Board Room at 1800 Limerick Street, and broadcast via Microsoft Teams, with the following present:

Members:                Mr. John Hill, Chair  
                              Mr. James Beall, Vice Chair  
                              Ms. Becky Hammer, Secretary-Treasurer  
                              Mr. Mark Jinks, Member  
                              Dr. Moussa Wone, Member

Staff:                    Mr. Justin Carl, General Manager/CEO  
                              Ms. Amanda Waters, General Counsel/Deputy GM  
                              Ms. Caitlin Feehan, Chief Administrative Officer  
                              Mr. Lake Akinkugbe, Director of Finance  
                              Mr. Matt Robertson, Director of Communications  
                              Mr. Kevin Pilon, Engineering Manager  
                              Ms. Lorna Huff, Executive Assistant to the Board & CEO

Fairfax County  
Representative:        Mr. Steve Winesett, Chief, Environmental Monitoring Branch

City Representative:   Ms. Erin Bevis-Carver, Division Chief,  
                                  T&ES/Sanitary Infrastructure Division

1. Call to Order

The Chair called the meeting to order at 6:00 p.m.

2. Approval of Agenda & Introductions

Board members reviewed the agenda. There being no questions or changes, Mr. Beall moved, and Mr. Jinks seconded. The Board unanimously approved.

Mr. Steve Winesett, Fairfax County representative, and Mr. Jessyn Velazquez, Executive Assistant from AlexRenew introduced themselves.

3. Public Comment Period

There being no members of the public in attendance; the Chair closed the public comment period.

4. Consent Agenda

Members reviewed the Consent Agenda that contained the minutes from the February 18, 2025, meeting. There being no questions or comments; the Chair requested a motion to approve the Consent Agenda. Ms. Hammer moved and Dr. Wone seconded. The Board unanimously approved.

5. Board Administrative Items

a. Finance and Audit Committee – March 11, 2025 – Mr. Jinks

The Finance and Audit Committee met twice to discuss the FY2026 Operating and Capital Budget, FY2026 and FY2027 Rate Recommendation, and revisions to AlexRenew's Financial

Policy on days cash. The Committee recommends all items move forward for full Board consideration.

Mr. Jinks moved to approve the revised Financial Policy. Dr. Wone seconded. The board unanimously approved it.

b. Governance Committee – April 7, 2025- Mr. Beall

The Governance Committee will hold a prep meeting on Wednesday, March 26, and a full Governance Committee meeting on Monday, April 7.

c. Board Calendar

Mr. Carl reported that the Alexandria Chamber's General Assembly breakfast is scheduled for Thursday, March 20. On Monday, March 31, AlexRenew and the City are holding a ribbon cutting ceremony to celebrate the completion and occupancy of the Environmental Center 5<sup>th</sup> floor space. City Council and Board members are invited.

The Ellen Pickering Environmental Excellence Award will be presented at the Del Ray Garden Fest on Sunday, April 27. Staff will provide Dr. Wone remarks in advance of the event.

Saturday, June 7, is Hooffs Run Dedication Day. The event will include the unveiling of new signage for the African American Heritage Park. Save-the-Date emails have been sent to all parties. The Hooffs Run Interceptor is now accepting flow.

6. New Business

Mr. Carl recognized Ms. Feehan and Mr. Akinkugbe who provided highlights for the FY2026 Operating and Capital Budget and FY2026 and FY2027 Rate Recommendation. Ms. Feehan reviewed the rate adjustment recommendation and major budget highlights, including capital investment at the plant for FY2026 including the RiverRenew and PhaseForward Programs and the IRR program.

a. Presentation on 4 MGD Expansion

Mr. Carl provided background on existing waste load allocations and the City's need for additional capacity due to projected growth. There is also the need to maintain Fairfax County's current capacity at 32.4 MGD. Staff has modeled and proposed that this expansion be accomplished concurrently with the Tertiary Systems Upgrade Project and reported cost savings and minimized risk if performed simultaneously.

After this project, the capacity allocation and cost share between AlexRenew and the City and the cost share between AlexRenew and Fairfax will change from 60/40 to 56/44. The procurement method will be performed under a progressive design-build. Members discussed the project timeline, and the next steps.

b. Regional Biosolids Feasibility Study

Ms. Deines discussed the results of the Biosolids study commissioned by the Northern Virginia Regional Partnership. The Northern Virginia Regional Partnership is comprised of wastewater authorities who entered an MOU to investigate alternatives to land application in the Commonwealth. Members include AlexRenew, Prince William County, Loudoun Water, Fauquier County, and Upper Occoquan Service Authority (UOSA). Arlington County and Fairfax County will collaborate to provide technical review, data, and support. The study will review future biosolids production and disposal methods. AlexRenew will lead the procurement and contracting phase.

Members discussed the number of proposals received for the study, timeline, and project scope. The Northern Virginia Regional Partnership will share in the cost of the study based on a percentage of their biosolids production which is not to exceed \$1 million. The Chair commended AlexRenew's leadership on this issue. There being no additional questions or comments, the Chair moved to the Overview of 2025 Initiatives

c. Overview of 2025 Initiatives

Mr. Carl reviewed AlexRenew's 2025 calendar year initiatives linked to AlexRenew's Strategic Outcomes. One of the largest initiatives is the commissioning of RiverRenew. Staff will provide a tour of the entire RiverRenew system to the Board and Fairfax County and City representatives. PhaseForward, the 4 MGD expansion, and climate change presentation are also priorities. Thriving workforce initiatives include opportunities for team building; hiring additional maintenance staff; and investments in onsite training. Updates are planned or in progress for a flow study, and service agreement updates. Sustainability plans include building sustainability into capital projects. Community Outreach includes sustainable rates and studies on an alternative rate structure as well as the Environmental Justice and LEAP programs.

d. Review and Approve Process Optimization Project (CPT)

The procurement for this project is design-bid-build. Four (4) contractors were prequalified and three (3) contractors submitted bids. The lowest qualified and responsible bidder was American Contracting & Environmental Services, Inc. (ACE) with a value of \$7,254,000. ACE built the previous Process Air Compressor system and is currently a JOC contractor. The CEO's delegation of authority was not added to the memo that was enclosed in the packet. The revised not to exceed amount is \$9,067,500 which includes the CEO's change order authority. There were no questions or comments; the chair requested a motion to approve. Mr. Beall moved, and Mr. Jinks seconded. The Board unanimously approved.

**Be It Resolved That:** The Board authorizes the CEO to execute a contract with ACE in an amount not to exceed \$9,067,500 for the Process Optimization Project, which includes the CEO's delegated change order authority for construction contracts under \$25 million.

8. Monthly Outcomes Update

Mr. Carl reviewed highlights of the Monthly Outcomes Update for February.

Legislative Update

Ms. Waters noted that the General Assembly is adjourned until April 2, 2025. Staff has submitted a letter to the Governor on a procurement bill that required 8% of apprentice labor requesting that it be amended, vetoed or exemptions provided for wastewater utilities. The NACWA Fly-in is scheduled for April 8 and 9. UOSA, AlexRenew, and Loudoun Water are working to meet directly with the Virginia delegation to discuss affordability issues. Ms. Waters also referenced a summary on page 4 focusing on certain legal issues under the Clean Water Act.

AlexRenew won two awards from the National Association of Clean Water Agencies (NACWA) in the areas of Public Information and Education.

Arrearages/LEAP Dashboard

Mr. Robertson updated the Board on delinquencies and LEAP distributions, noting six enrollments in LEAP for the month.

AlexRenew staff met with PromisePay to discuss a campaign that encourages rate payers to use a portion of their tax refunds towards paying their outstanding balances.

PhaseForward Dashboard

Nothing new to report.

RiverRenew Dashboard

Mr. Carl reviewed the changes to the RiverRenew Dashboard and referenced the photos taken for the month.

Closed Session

The Chair, pursuant to Section 2.2-3711(A)(8) of the Code of Virginia, moved the Board to enter into a closed meeting for the sole purpose of consultation with legal counsel on a service agreement. Beall seconded. The Board unanimously approved.

At 8:55 p.m. the Board returned to open meeting, and the following certification was unanimously adopted by the members: "Pursuant to 2.2-3712(D) of the Code of Virginia, it is hereby certified that to the best of each Member's knowledge, (1) only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act, and (2) only public business matters identified in the motion by which this closed meeting was convened were heard, discussed, or considered by the AlexRenew Board."

All Members present voted via roll call:

Mr. Hill	Aye
Mr. Beall	Aye
Ms. Hammer	Aye
Mr. Jinks	Aye
Dr. Wone	Aye

There being no additional business, the Chair requested a motion to adjourn. Mr. Jinks moved and Mr. Beall seconded. The Board unanimously approved. The meeting was adjourned at 8:10 p.m.

APPROVED:

  
Secretary-Treasurer