

Minutes of the 925th Meeting
AlexRenew Board of Directors
6:00 p.m., Tuesday, January 21, 2025

On Tuesday, January 21, 2025, the AlexRenew Board of Directors held its regular meeting in the Edward Semonian Board Room at 1800 Limerick Street, and broadcast via Microsoft Teams, with the following present:

Members: Mr. John Hill, Chair
Mr. James Beall, Vice Chair
Ms. Becky Hammer, Secretary-Treasurer
Mr. Mark Jinks, Member
Dr. Moussa Wone, Member

Staff: Mr. Justin Carl, General Manager/CEO
Ms. Amanda Waters, General Counsel/Deputy GM
Ms. Caitlin Feehan, Chief Administrative Officer
Ms. Felicia Glapion, Chief Engineering Officer
Mr. Lake Akinkugbe, Director of Finance
Mr. Matt Robertson, Director of Communications
Ms. Bethany Latham, Communications and Outreach Manager
Ms. Lorna Huff, Executive Assistant to the Board & CEO

Fairfax County Representative: Mr. Shahram Mohsenin, Chief Wastewater Division

City Representative: Ms. Erin Bevis-Carver, Division Chief
Sanitary Sewer Infrastructure Division

1. Call to Order

The Chair called the meeting to order at 6:00 p.m.

2. Approval of Agenda

Board members reviewed the agenda. There being no questions or changes, Mr. Jinks moved and Mr. Beall seconded. The Board unanimously approved.

3. Public Comment Period

There being no members of the public in attendance; the Chair closed the public comment period.

4. Consent Agenda

Members reviewed the Consent Agenda that contained the Minutes of the December 17, 2024, meeting. There being no questions or comments, the Chair requested a motion to approve the Consent Agenda. Ms. Hammer moved and Mr. Beall seconded. The Board unanimously approved.

5. Board Administrative Items

Mr. Carl reviewed green folder items including the FY2025-2026 Board Events Calendar, the new children's book from the Moxie series – *Moxie's Magical Tunnel Tour*, and talking points that provide

an overview of LEAP.

a. Finance and Audit Committee

The Finance and Audit Committee will meet to review the FY2026 Operating and Capital Budget and proposed rate adjustment on March 11, 2025.

b. Governance Committee

The Governance Committee will meet on Monday, April 7, to discuss action items from the prior meeting, going paperless, annual governance training, board recruitment and succession planning.

c. Board Activities

Board Retreat – February 7-8, 2025

Mr. Carl requested that members return their pre-work for the Retreat by next week. Members will discuss AlexRenew rates, affordability, and the rate setting process.

2025 UMC Conference – February 11-14, 2025

Mr. Jinks and Mr. Beall will be attending. Ms. Deines will present on AlexRenew's Environmental Justice program.

Staff Introductions

Ms. Bethany Latham, AlexRenew, Communications and Outreach Manager, Mr. Anthony Cummings, AlexRenew, Cybersecurity Manager.

6. New Business

a. Presentation on Community Outreach Program

Mr. Robertson and Ms. Latham provided an overview of AlexRenew's community outreach program, highlighting strategies to engage with internal and external stakeholders and partners and upcoming initiatives and events. The presentation provided recommendations for consideration of how the Board could support AlexRenew's communications goals, specifically presenting the Board's primary communications goals and channels and a proposed Board communication and listening matrix. Members discussed their role and indicated they would provide feedback.

7. AlexRenew Monthly Outcomes Update

a. Discussion

Mr. Akinkugbe briefed the Board on the FY2025 budget, noting that the fiscal year was halfway complete. Mr. Jinks asked why operating revenues were projected to be in line with the FY2025 budget when they currently were higher than anticipated. Mr. Akinkugbe explained that historically operating revenues are higher during the first half of the year due to water use during the summer months and lower through the second half of the year.

Legislative Update

Ms. Waters briefed the Board on Virginia General Assembly bills being tracked including legislation related to PFAS monitoring, penalties for violations of the Virginia Freedom of Information Act, and contractor apprenticeship requirements under the Virginia Public Procurement Act.

PhaseForward Dashboard

Mr. Carl noted the changes to the PhaseForward dashboard based on Board feedback. For each of the four projects, the names and descriptions were changed to better communicate to the public the purpose of each project. Each project's estimated capital costs were added to the PhaseForward spending. Mr. Carl requested any additional Board feedback on the dashboard.

RiverRenew Dashboard

Mr. Carl reviewed progress on the dashboard highlighting the significant ongoing construction work on the pumping station superstructure at AlexRenew.

LEAP

Mr. Robertson reviewed progress on the LEAP dashboard, referencing the talking points that were provided to the Board that discuss the increase in disbursement for LEAP participants.

There being no additional comment, the Chair moved to closed session.

Closed Session

The Chair, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, moved the Board to enter into a closed meeting to discuss the CEO's annual performance review. Ms. Hammer seconded. The Board unanimously approved.

At 8:55 p.m. the Board returned to open meeting, and the following certification was unanimously adopted by the members: "Pursuant to 2.2-3712(D) of the Code of Virginia, it is hereby certified that to the best of each Member's knowledge, (1) only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act, and (2) only public business matters identified in the motion by which this closed meeting was convened were heard, discussed, or considered by the AlexRenew Board."

All Members present voted via roll call:

Mr. Hill	Aye
Mr. Beall	Aye
Ms. Hammer	Aye
Mr. Jinks	Aye
Dr. Wone	Aye

The Chair then moved that the Board recognize the performance of AlexRenew's CEO, as documented in his performance appraisal, and hereby approve the adjustment to the CEO's compensation package as agreed upon in the closed meeting. This adjustment reflects the Board's confidence in Mr. Carl's leadership and contributions to the continued success of AlexRenew. Mr. Beall seconded the motion. The Board unanimously approved.

There being no additional business, the Chair requested a motion to adjourn. Ms. Hammer moved and Mr. Beall seconded. The Board unanimously approved. The meeting was adjourned at 8:56 p.m.

APPROVED:


Secretary-Treasurer