



AlexRenew is an independent public authority that manages Alexandria's wastewater to improve our local waterways.

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1800 Limerick Street, Alexandria, Virginia 22314

BOARD OF DIRECTORS

John Hill
Chair

James Beall
Vice Chair

William Dickinson
Sec'y-Treas

Adriana Caldarelli

Mark Jinks

CHIEF EXECUTIVE OFFICER

Justin Carl, PE

GENERAL COUNSEL

McGuire Woods, LLP

MEMORANDUM

TO: AlexRenew Board of Directors

FROM: Secretary-Treasurer

DATE: March 14, 2023

SUBJECT: Regular Board of Directors Meeting

The Regular Meeting of the Board of Directors will be held Tuesday, March 21, 2023, at 6:00 p.m. at Alexandria Renew Enterprises.

There is currently one new business item for Board approval:

- ◆ Review and Approve the registration of AlexRenew and Alexandria Renew as new fictitious names/DBAs with the State Corporation Commission (Alex Only)





Agenda

Alexandria Renew Enterprises Board of Directors Meeting
 Tuesday, March 21, 2023, @ 6:00 p.m.
 1800 Limerick Street, & via livestream on YouTube Link
<http://board.alexrenew.org>

| No. | Item | Presenter | Action Required |
|-----|------|-----------|-----------------|
|-----|------|-----------|-----------------|

The Tuesday, March 21, 2023, Board of Directors Meeting is being held at Alexandria Renew Enterprises (1800 Limerick Street, Ed Semonian Boardroom, Alexandria, VA 22314). Members of the Board and staff are participating in person. The public can access the meeting in the Ed Semonian Boardroom or through the live broadcast on YouTube: <http://board.alexrenew.org>

Public comments will be taken in person at Alexandria Renew Enterprises. Submission of written statements is encouraged. Written statements may be emailed to the Board Secretary at lorna.huff@alexrenew.com

Public comment will also be received at this meeting. If you wish to speak during public comment, please email or call the Board Secretary at (703) 721-3500 ext. 2260 in advance so you can be added to the speakers list. A recording of the meeting will be posted on <http://www.alexrenew.com> after the meeting.

| | | | |
|-----|---|----------|-------------|
| 1. | Call to Order (6:00 p.m.) | Chairman | |
| 2. | Approval of Agenda (6:02 p.m.) | Chairman | Approval |
| 3. | Public Comment Period (6:05 p.m.) | Chairman | |
| 4. | Consent Agenda (6:14 p.m.) | Chairman | Approval |
| | A. Minutes (Meeting February 21, 2023) (Tab 1) | | |
| 5. | Unfinished Business (6:16 p.m.) | Chairman | Approval |
| | A. None | | |
| 6. | New Business (6:18 p.m.) | Chairman | Approval |
| | A. Overview of FY2024 Draft Operating and Capital Budget and Proposed FY2024 and FY2025 Rate Recommendation | Mr. Carl | |
| | B. Review and Approve the registration of AlexRenew and Alexandria Renew as new fictitious names/DBAs with the State Corporation Commission (Alex Only) (Tab 2) | Mr. Carl | |
| 7. | AlexRenew Monthly Outcomes Update (6:30 p.m.) (Tab 3) | Mr. Carl | Information |
| 8. | Request for Board Availability (6:40 p.m.) | Chairman | |
| | A. August Board Retreat (Friday & Saturday) | | |
| | B. September Governance Committee Meeting | | |
| | C. October Finance & Audit Committee Meeting | | |
| 9. | Closed Session to discuss a personnel matter (6:45 p.m.) | Chairman | |
| 10. | Adjourn | Chairman | |

Times shown in parentheses are approximate start times and serve as guidelines

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call (703) 721-3500 ext. 2260 at least three business days prior to the meeting.

A Finance and Audit Committee Meeting is scheduled for Monday, March 27, 2023 @ 5:00 p.m.

The next Regular Board of Directors meeting is scheduled for Tuesday, April 17, 2023

Members of the public may park in the parking lot across the street from Alexandria Renew at the corner of Limerick and Bartholomew Streets

Chairman- John Hill • Vice Chairman- Jim Beall
 • Secretary-Treasurer-William Dickins on
 • Members- Adriana Caldarelli, Mark Jinks

Minutes of the 904th Meeting
“Celebrating Over 60 Years of Continuous Environmental Excellence”
Alexandria Renew Enterprises
6:00 p.m., Tuesday, February 21, 2023

On Tuesday, February 21, 2023, the Alexandria Renew Enterprises Board of Directors held its regular Board of Directors meeting in the Edward Semonian Board Room at 1800 Limerick Street, with the following present:

Members: Mr. John Hill, Chairman
Mr. James Beall, Vice Chairman
Mr. William Dickinson, Secretary-Treasurer
Mr. Mark Jinks, Member

Excused: Ms. Adriana Caldarelli, Member

Staff: Mr. Justin Carl, General Manager/Chief Executive Officer
Ms. Caitlin Feehan, Chief Administrative Officer
Ms. Felicia Glapion, Chief Engineering Officer
Mr. Lake Akinkugbe, Director of Finance
Mr. Matt Robertson, Communications and Outreach Manager
Ms. Lorna Huff, Secretary to the Board

Counsel: Ms. Amanda Waters, General Counsel,
McGuireWoods LLP

Fairfax County
Representative: Mr. Shahram Mohsenin, Division Director
Wastewater Planning & Monitoring Division

City Representative: Ms. Erin Bevis-Carver, Division Chief
T&ES/Sanitary Sewer Infrastructure Division

Consultants: Mr. Rob Ori, Raftelis
Mr. Thierry Boveri, Raftelis

Call to Order

The Chairman called the meeting to order at 6:01 p.m. He noted that this was Mr. Carl’s first meeting and congratulated him on being AlexRenew’s fifth Chief Executive Officer.

Approval of Agenda

The Chairman requested that members review and approve the agenda. Mr. Dickinson moved, and Mr. Jinks seconded. The Board unanimously approved.

Public Comment Period

There being no members of the public in attendance and wishing to speak, the Chairman closed the public comment period.

Consent Agenda

The Chairman requested members review the Consent Agenda which contained the Minutes of the January 17, 2023, meeting. There being no changes to the Minutes, Mr. Beall moved approval and Mr. Dickinson seconded. The Board unanimously approved

Unfinished Business

A. None

New Business

A. Rates and History Presentation

The Chairman recognized Mr. Carl who introduced Mr. Ori and Mr. Boveri from Raftelis. Mr. Carl gave a presentation (see attached) on AlexRenew's Rate History and Background, noting that AlexRenew's Vision and Values align with the organization's budget and rate setting process. AlexRenew serves 300,000 customers in Alexandria and parts of Fairfax County. The organization treats approximately 13 billion gallons of water annually.

AlexRenew's has Board adopted financial policies for debt service coverage based on the Master Indenture of Trust which includes requirements of minimum cash reserves, and a Paygo funding minimum requirement of 15 percent of the Capital Improvement Program (CIP) from cash. AlexRenew has service agreements with Fairfax County, the City of Alexandria and Arlington County that support the budget process. Capital costs are based on these service agreements unless separate project specific agreements are in place. The last service agreement to be updated was the transfer of the City Outfalls to AlexRenew in 2018.

AlexRenew received a AAA credit rating from S&P in 2020 to secure loan funding through Water Infrastructure Finance and Innovation Act (WIFIA).

AlexRenew's Board approved fiscal principals recover costs through rates while being fiscally responsible and sensitive to economic pressures affecting rate payers. In 2020, AlexRenew adopted two, two-year rate adjustments to fund AlexRenew revenue requirements and the initiation of the RiverRenew program.

Mr. Carl discussed the decisions that staff made relative to implementing the RiverRenew plan and how to leverage the necessary increases. After reviewing many scenarios, the Board opted for a gradual rate increase to ensure revenue stability and predictability for rate payers.

The Chairman commended Mr. Carl and the team on a clear, concise and well done presentation. Mr. Carl reviewed next steps including presentation of the FY24 draft budget book and rate proposal at the next meeting, the March 27 Finance and Audit Committee meeting to review the budget and rate proposal in detail, and adoption of the preliminary budget and rate proposal for public notice and set the public hearing at the April meeting. If an additional Finance & Audit Committee is required, one is tentatively scheduled for May. There will also be an additional posting of the May 20 public hearing notice in the Alexandria Gazette.

Members discussed AlexRenew's AAA credit rating, customer delinquencies, and revisiting the minimum monthly threshold to confirm equity for rate payers. Mr. Boveri and Mr. Ori explained the history of the minimum threshold and how AlexRenew arrived at its base charge. Mr. Hill suggested that staff run a rate scenario regarding the winter quarter cap.

B. Review and Approve Policy of Contractor Prequalification for Construction Projects

Discussion

The Chairman recognized Mr. Carl, who referred to the two-step process used for the RiverRenew tunnel procurement. First, the prequalification to bid, Second, the qualification based on price. Staff currently solicits most construction projects through an Invitation to Bid (ITB) in accordance with Section §2.2-4302.1 of VPPA. The addition of a prequalification step on selected projects allows AlexRenew to procure contractors with experience and a proven track-record to perform work. Mr. Carl reported that this policy would be for more complex and specialized projects. The policy was drafted by counsel in accordance with Virginia Public Procurement Act (VPPA). Mr. Dickinson inquired about how staff would apply the qualification, does the process reduce competition, and how to ensure contractor qualification. Mr. Carl reported that the point of a prequalification process is not to limit competition. The policy complies with VPPA guidelines for competition and contractors sign a disclosure notice for the RFQ.

The Chairman inquired on the number of firms that would end up on the list. Mr. Carl reported that it is project specific. There were no additional questions to the board the Chairman requested a motion to approve. Mr. Beall moved and Mr. Jinks seconded. The Board unanimously approved.

C. Request for Board Participation on Ellen Pickering Environmental Award Selection Committee

Discussion

The Chairman noted that many of the Board members have participated on this committee. Mr. Carl provided critical dates and deadlines for the Awards selection committee. Applications application opened today with a March 17 deadline for submissions. The AlexRenew Board representative will be joining a member of the Pickering family, and a member of the EPC. Ms. Feehan reported the expected dates for judging will take place between March 17 and early April. The date of the actual award ceremony has not been determined. Mr. Dickinson inquired about the number of submissions from the prior year and current marketing efforts. The Committee received approximately 6 entries. AlexRenew marketing includes a press release and announcements on social media. The City also advertises. Mr. Jinks is not available after March 29th. Mr. Dickinson agreed to serve on this year's Ellen Pickering Environmental Excellence Award Selection Committee.

CEO Monthly Outcome Reports

Mr. Carl referenced a paragraph under Finance to review the Low Income Household Water Assistance Program (LIHWAP) in Alexandria. LIHWAP is a Federally funded program that is administered through the State. It started in October 2022 and will run until funds are exhausted or through September 1, 2023. Virginia has used \$8 million with \$33,000 distributed to 45 customers in Alexandria as of today. The PromisePay network has worked to reach out to eligible customers who must apply and meet certain criteria to receive funds. Mr. Carl reported that staff is working to bring this information to customers with a bill stuffer and digital advertising in both English and Spanish. Mr. Carl also reported that delinquencies will be brought to the Board in late Spring or early Summer after the rate setting process and new customer service billing system comes online. Customer shut-offs will not occur until after the new billing system is implemented and the status of current customer account numbers is resolved.

Members inquired about the new system and the time frame for beginning shutoffs. It was reported that the new system is “off the shelf” and that shut offs will not begin until the end of 2023 and beginning of 2024.

RiverRenew Dashboard

Mr. Carl referenced page 3 of the RiverRenew dashboard under Pendleton Street noting that pile driving is anticipated to begin next week. Shaft excavation was completed last week as have mobilization of the hydraulic hammer to drive those piles. Outreach has already begun with most customer feedback concerning vibrations. Hazel has mined 800 feet and all trailing gear has been installed. Vertical and horizontal conveyor systems are being installed to enter full production mining. Mining is expected to take 6 weeks. Tunnel boring will begin again at the end of March or in early April. Duke Street work to get out of the AVR by the Marriott Hotel has a March 9 deadline. Contractors are working extended hours in the construction staging area to accomplish this. Page 6 of the Dashboard notes the upcoming Community Listening Sessions on March 6 (Pendleton Street), March 7 (Hooffs Run) and March 9 (Royal Street). The Hooffs Run session will include information on the Commonwealth Interceptor and a member of City staff will also be present to discuss the stormwater program.

Tunnel tours are scheduled for May 6. Staff can accommodate 120 participants. Staff will inform the Board, Council Board Workgroup and SAG when outreach begins. Mr. Dickinson inquired about construction complaints. Mr. Carl reported very few complaints since initial outreach. Members inquired about the effect of the work on Shiloh church. Mr. Carl reported that staff has been communicating with Shiloh and ensuring they know in advance about lane closures.

The Chairman noted the updated Civic Association and Homeowners Association calendar and requested that staff be strategic and consider which organizations to engage in view of AlexRenew and City construction. Mr. Dickinson reviewed the list and provided changes to the Board Secretary.

Mr. Carl reported that he would review changes and add to next month’s Board Package under the Info Section tab.

Closed Session

At 7:31 p.m., the Chairman, Pursuant to Section 2.2-3711 of the Code of Virginia, moved the Board into a closed session to discuss a personnel matter regarding the employee incentive program. Mr. Dickinson seconded. The Board unanimously approved.

At 7:41 p.m. the meeting returned to open session, and the following certification was unanimously adopted by the members: “Pursuant to 2.2-3712(D) of the Virginia Freedom of Information Act, it is hereby certified that to the best of each Member’s knowledge, (1) only public business matters lawfully exempted from the open meeting requirements of the Act, and (2) only public business matters identified in the motion by which this closed meeting was convened were heard, discussed, or considered by Alexandria Renew Enterprises.”

Mr. Beall moved, and Mr. Dickinson seconded. All Members present voted via roll call:

| | |
|---------------|-----|
| Mr. Hill | Aye |
| Mr. Beall | Aye |
| Mr. Dickinson | Aye |
| Mr. Jinks | Aye |

The Chairman motioned to approve the resolution discussed in closed session. Mr. Beall seconded. The Board unanimously approved.

There being no additional business, the Chairman requested a motion to adjourn. Mr. Dickinson moved and Mr. Beall seconded. The Board unanimously approved.

APPROVED:

Secretary-Treasurer

DRAFT

AlexRenew Rate History and Principles

Briefing for AlexRenew Board of Directors

February 21, 2023

Presentation outline

- AlexRenew's vision and values
- Who AlexRenew serves
- AlexRenew financial policies and covenants
- AlexRenew rate setting principles and board guidance
- Overview of rate adjustments associated with RiverRenew
- Next steps for FY2024 AlexRenew budget and rate adjustment

AlexRenew's 2040 Vision is to effectively partner with watershed stakeholders to:

Enable local citizens the opportunity to embrace the best use of water resources and **establish a personal connection** with local waterways.

Create a **healthy environment** and improve our quality of life through the exceptional reclamation of used water resources.

Sustainably manage water as a single resource through the entire water cycle.

Maximize use of multiple financial options to continue our **fiscal stability**.

In support of AlexRenew's 2040 Vision, our Strategic Outcomes set organizational objectives and budget



Operational Excellence

Continually enhance water resource and recovery procedures to provide exceptional quality products.



Public Engagement and Trust

Engage our community to help them become informed consumers and supporters of clean water.



Watershed Stewardship

Facilitate collaboration to collectively manage and improve water resources.



Adaptive Culture

Establish an organization-wide commitment to exceptional outcomes through an enthusiasm for learning, adapting, and solving problems to achieve clean water.



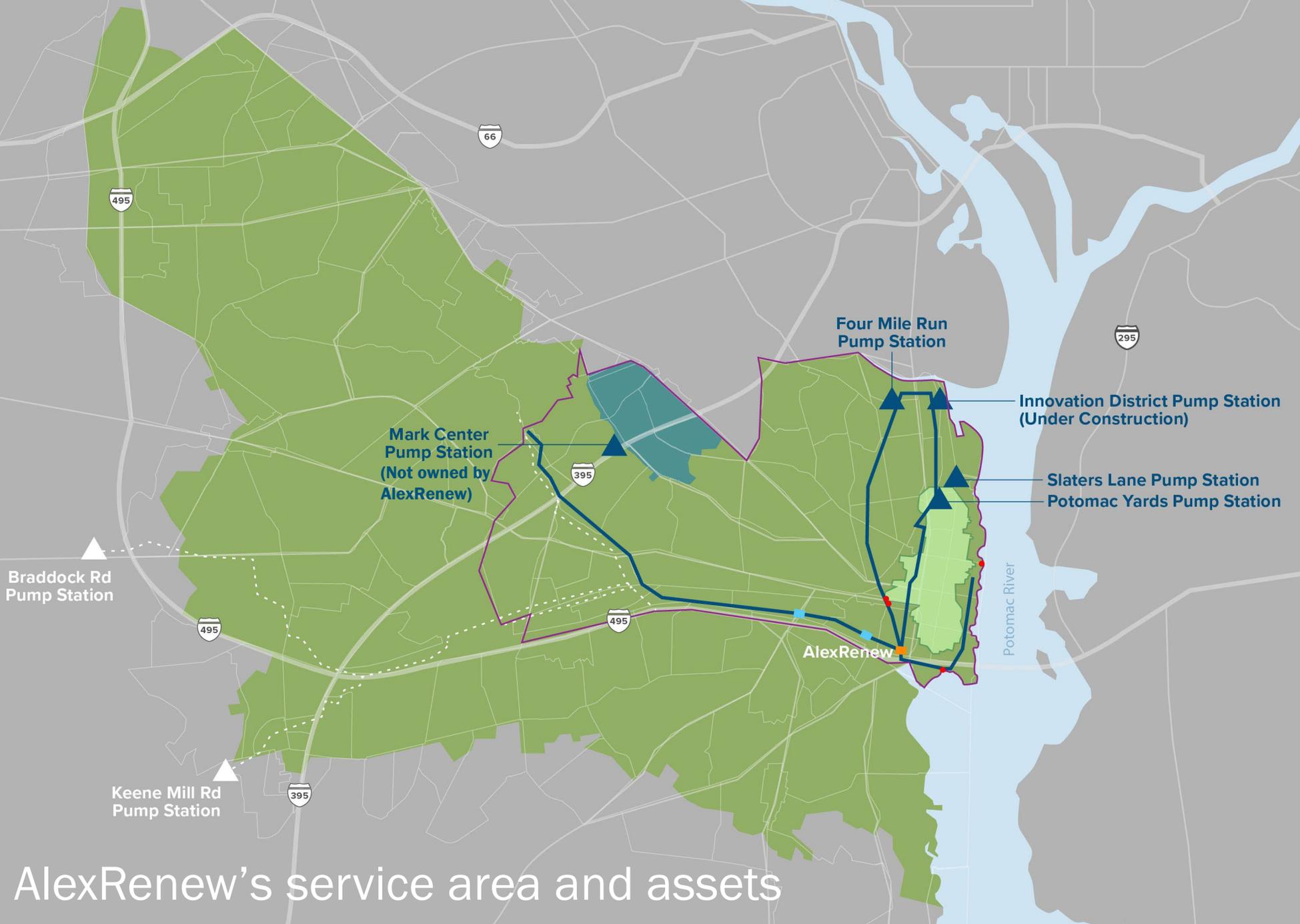
Financial Resilience

Manage our financial resources to create an efficient and resilient organization that contributes to the health of the local economy.



AlexRenew

- Purifies 13 billion gallons of wastewater at its Water Resource Recovery Facility each year
- Serves over 300,000 customers in Alexandria and Fairfax County
- Independent political subdivision
- Invests over \$50M annually to protect waterways and the Chesapeake Bay
- Governed by a 5-member citizen Board



Legend:

- Alexandria City Limits
- Service Area
- Fairfax Sewers
- Fairfax Pump Stations
- AlexRenew Interceptors
- AlexRenew Pump Stations
- Combined Sewer Outfall
- Service Chamber
- Combined Sewer System
- Separate Sewer System
- Arlington Service Area

AlexRenew's service area and assets

AlexRenew treats about 13 billion gallons of wastewater each year from residential, commercial, and industrial customers

| Customer Class |  Accounts |  Billed Flow* (kgal/yr) |
|--|--|---|
|  Residential Single Family. Designed for living, includes single family homes, some townhouses | 23,908 | 987,647 |
|  Commercial. Not designed for living, business related units | 3,439 | 3,269,387 |
|  Multi-Family. Designed for living, includes apartments and townhomes greater than 4 units | 3,439 | 3,269,387 |
|  Industrial / Other Public Agencies. Industrial business units, schools, government agencies | 172 | 146,315 |
|  Fairfax County. Wholesale customer | N/A | 6,204,234 |

*Amounts shown reflect billed flows based on metered flows for the Fiscal Year 2022.

The Master Indenture of Trust represents the legal covenant between AlexRenew and bond holders

Provisions and covenants of the Master Indenture of Trust

- Authorizes issuance of outstanding debt
- Level of rates/rate covenant
- New debt
- Minimum cash reserves
- Flow of funds
- No free service
- Annual budget
- Audit
- Sale of property >\$250k

Flow of funds

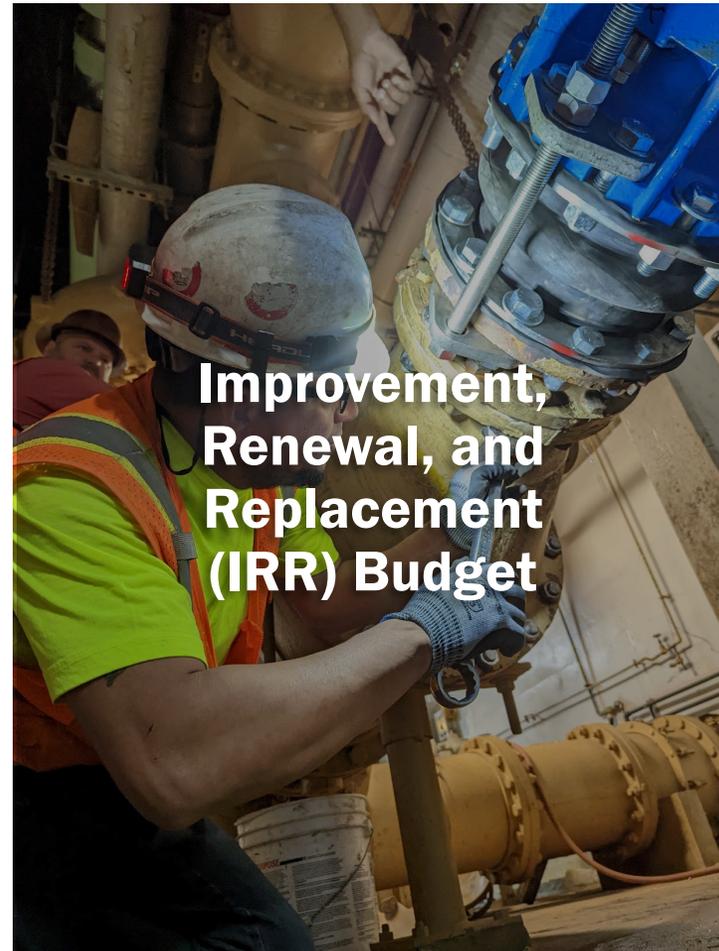


| | |
|----------------------------------|--|
| Revenue Fund | Revenues are initially deposited to the Revenue Fund and then transferred to other funds |
| Operating Fund | Revenues are first deposited to the Operating Fund to pay operating expenses |
| Bond Fund | Revenues are then deposited to the Bond Fund in order to pay debt service payments |
| Debt Service Reserve Fund | Any required transfers to the debt service reserve account must be made |
| Joint IRR Fund | Revenues then deposited to the Joint IRR Fund to meet required Joint IRR transfers per Fairfax Agreement |
| General IRR Fund | Revenues then deposited to the General IRR Fund to meet required Alex-only specific IRR needs |
| General Fund | Any remaining revenues deposited within the General Fund |

AlexRenew's budget categories to fund peak performance of our facilities



Operation of utility and routine maintenance to efficiently and effectively achieve our mission



Projects that improve, renew, or replace existing assets for unit processes, facilities, business support, and infrastructure



Major non-recurring projects that add to or replace existing unit processes, facilities, business support, and infrastructure

AlexRenew has sound financial policies guiding its future



Debt Service Coverage

- Based on Master Indenture of Trust
- Current minimum target set at 1.5x



Minimum Reserves

- 120 days of operating expenses



PayGo

- Fund a minimum of 15 percent of 10-year Capital Improvement Program from cash



Budget

- Submit 10-year Capital Improvement Program and minimum of 3-year budget

AlexRenew Financial Policy was developed in 2010 and last endorsed by the AlexRenew Board in 2021

AlexRenew has three service agreements that support our budget

| Item | Fairfax County | Arlington County | City of Alexandria |
|--------------------|--|--|--|
| Original date | 1973 | 1977 | 1954 |
| Last amendment | 1998 | 1994 | 2018 |
| Capacity | 32.4 MGD to WRRF | 3.0 MGD to Arlington WPCP | 21.6 MGD to WRRF |
| Billing | Fairfax pays AlexRenew for wholesale wastewater treatment services | AlexRenew pays Arlington for wholesale wastewater treatment services for small portion of City flows to WPCP | Alexandria customers pay AlexRenew via wastewater rates: <ul style="list-style-type: none"> • Volumetric charge based on monthly water use • Base charge based on maintenance of assets and debt |
| Operating expenses | Share proportionate to actual flows to the WRRF | Share proportionate to actual flows to the WPCP | |
| Capital costs | Share based on service agreement and project-specific agreements | Share based on service agreement | |

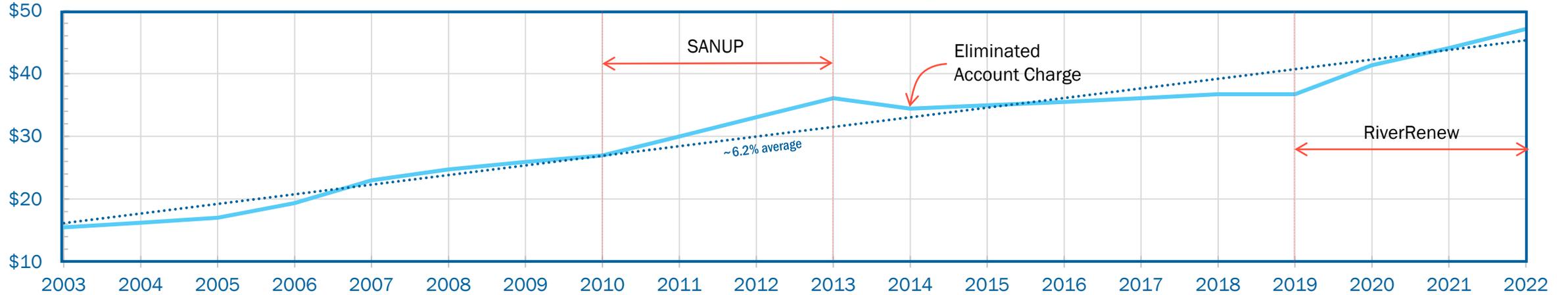
AlexRenew received a AAA credit rating from S&P as part of securing a WIFIA loan for RiverRenew



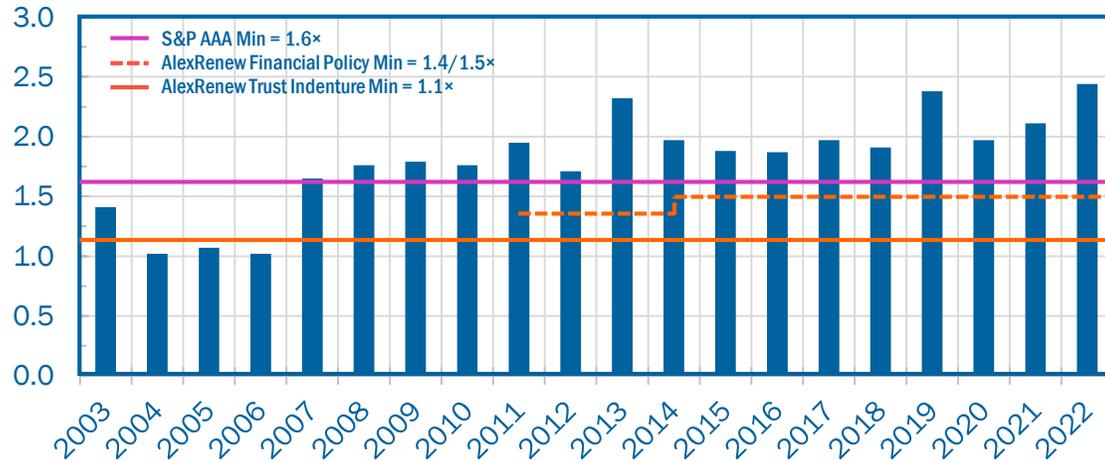
| Grade | Moody's | S&P/Fitch/Kroll |
|----------------------|---------------------------|---------------------------|
| Investment Grade | Aaa Aa A Baa | AAA AA A BBB |
| Non-Investment Grade | Ba B Caa Ca C | BB B CCC CC C |

AlexRenew historical trends for billing, debt service coverage, and minimum reserves

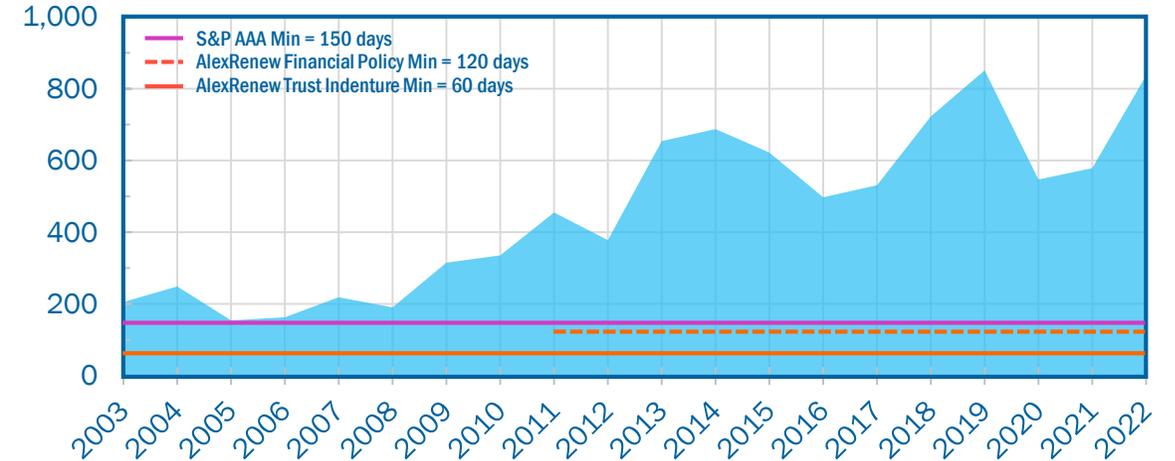
AlexRenew Wastewater Bill
(excludes City Sanitary Sewer Charge)



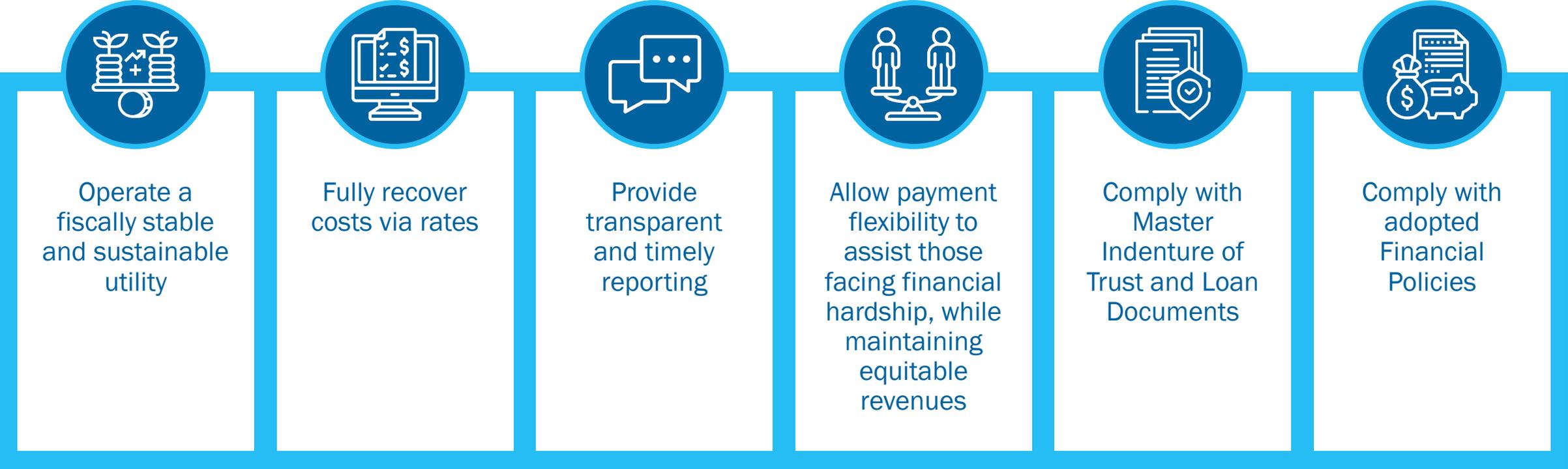
Debt Service Coverage



Minimum Reserves



AlexRenew's fiscal principles guide the rate setting process to maintain a strong fiscal position and stable adjustments to our customers



AlexRenew's rates are designed to fully cover our expenditures and funding needs

Net Revenue Requirement

Rates must fully fund the total expenditures and funding needs



Full Cost of Service

Costs allocated to customer classes based on the treatment demands of the customer and nature of the expense

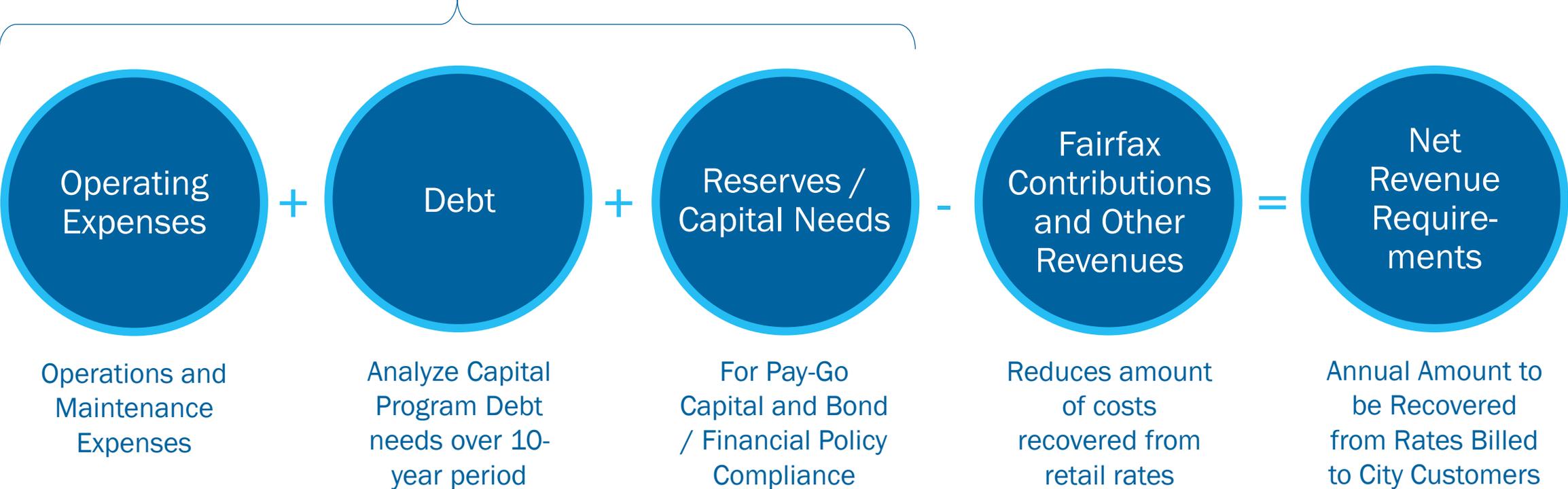


Rate Design

Rates must be designed to meet financial policies, applicable laws, financial metrics and any other rate requirements

Net revenue requirements are gross revenue requirements less revenues from sources other than the user fees

Annual amount to be recovered from rates billed to City customers



In 2019, the AlexRenew Board adopted the approach to recover RiverRenew costs through combined base and flow charges.

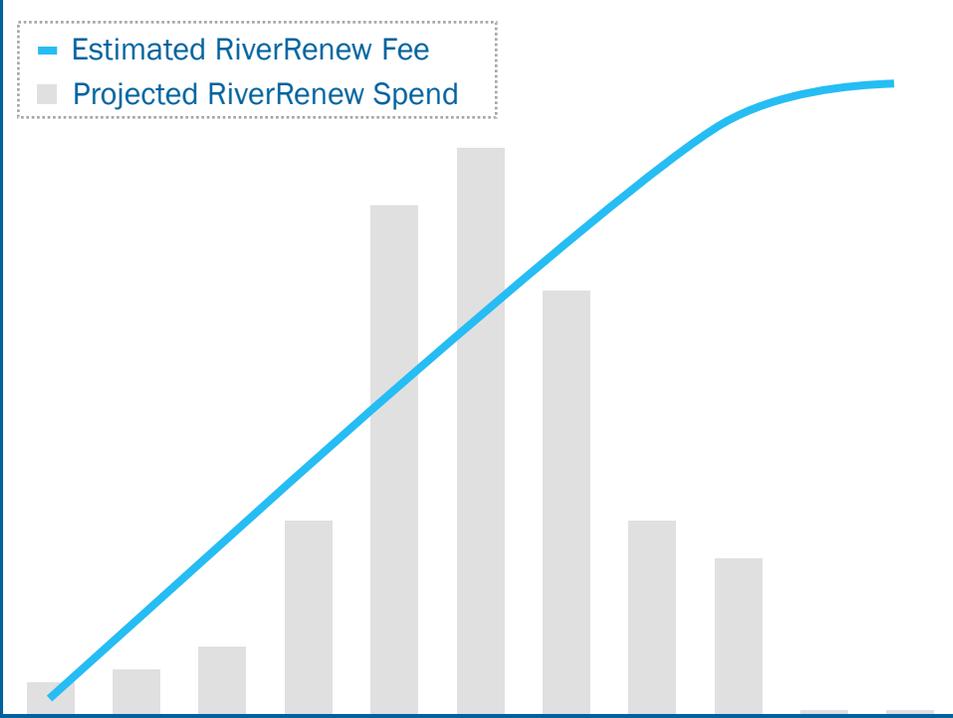
This approach ensures that all customers contribute equally based on need and it promotes predictability, consistency, and fairness.

| Current Charges | Bill Date: Sep 15, 2022 |
|--|-------------------------|
| Wastewater Treatment Charge | 46.50 |
| Base Charge | 13.14 |
| <i>Wastewater Treatment and Base Charges cover equipment, buildings and their major repair and replacement, and the water professionals, energy and other resources to make your used water useful</i> | |
| City Sanitary Sewer System Capital Investment and Maintenance Fee | 11.40 |
| Current Charges | 70.84 |
| <i>Find bill details on the back side of your statement</i> | |

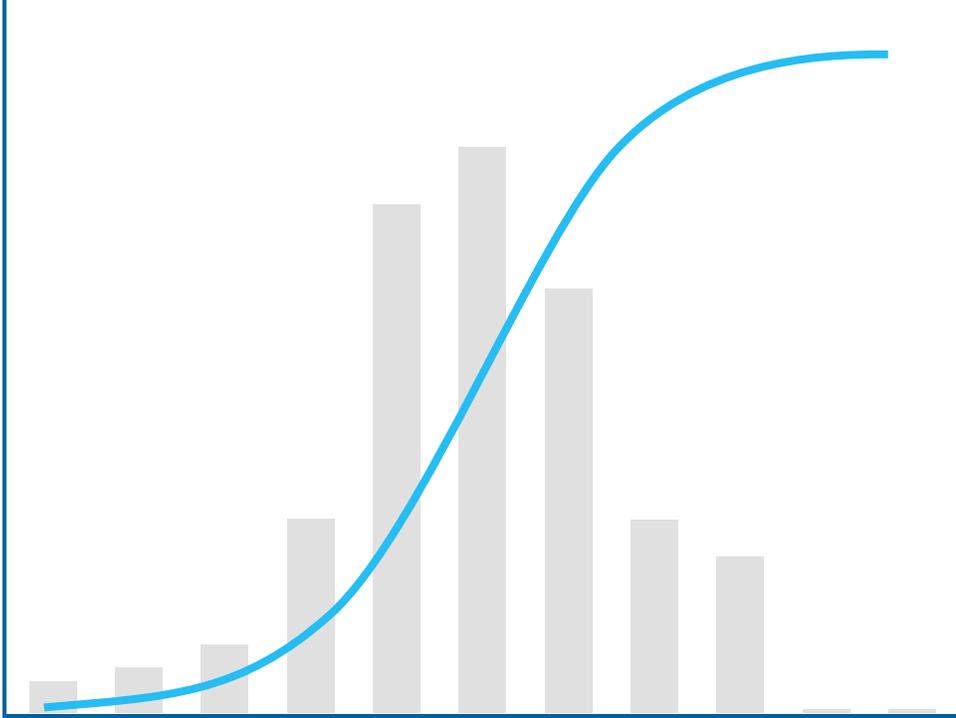
| Customer Class | 2019 Estimated Range of Rate Adjustment | | |
|--|---|---|--|
| | Option 1 Recover 100% of costs in <u>base charge</u> | Option 2 Recover 100% of costs in <u>flow charge</u> | Option 3 Recover costs on <u>combined</u> base and flow charges |
|  Residential Single Family User | 73-106% | 63-91% | 65-94% |
|  Small Commercial Low Volume User | 210-311% | 22-29% | 65-94% |
|  Small Commercial High Volume User | 26-35% | 77-112% | 65-94% |
|  Large Commercial High Volume User | 20-26% | 79-115% | 65-94% |

AlexRenew's adopted rate setting plan for RiverRenew ensures rate consistency and predictability to our customers

✓ **Consistent increase in rates each year**



✗ **Gradual increases to start, then steeper**



Recommended rate adjustments were set over two-year periods to:

- Promote revenue predictability and stability
- Allow for adjustment of rates as conditions evolve
- Provide certainty for CIP funding (RiverRenew spending peaks)

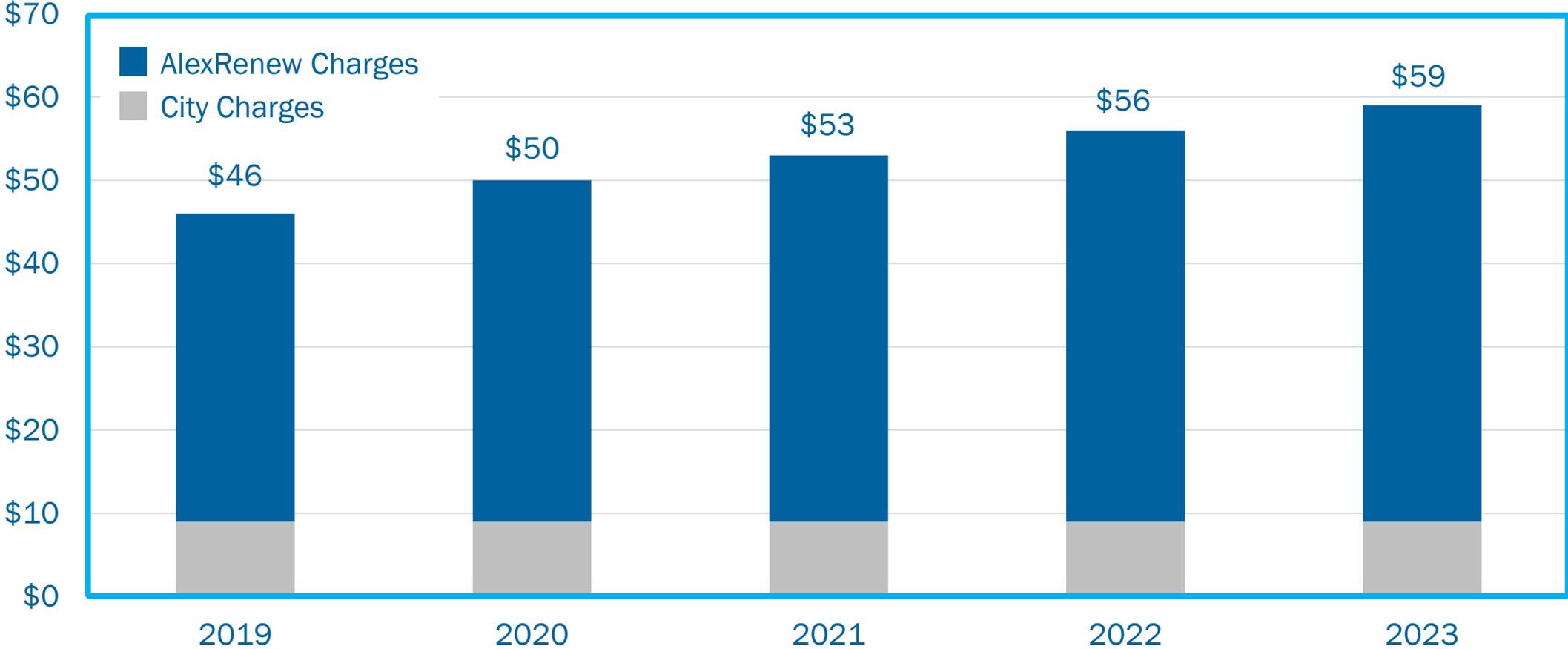
Starting in Fiscal Year 2020, AlexRenew has adopted two, two-year rate adjustments to fund AlexRenew revenue requirements including initiation of RiverRenew

| Rate Adjustment | Fiscal Year | Beginning on: | Adopted Rate Adjustment | Estimated Monthly Bill Change (1) |
|-----------------|-------------|---------------|-------------------------|-----------------------------------|
| First | 2020 | July 1, 2019 | 12.7% | \$4.70 |
| | 2021 | July 1, 2020 | 6.6% (2) | \$2.70 |
| Second | 2022 | July 1, 2021 | 6.9% | \$3.00 |
| | 2023 | July 1, 2022 | 6.5% | \$3.00 |

Notes:

- 1. Based on 4,000 gallons consumption for average residential customer
- 2. Rate adjustment reduced from 11.4% due to COVID-19 pandemic

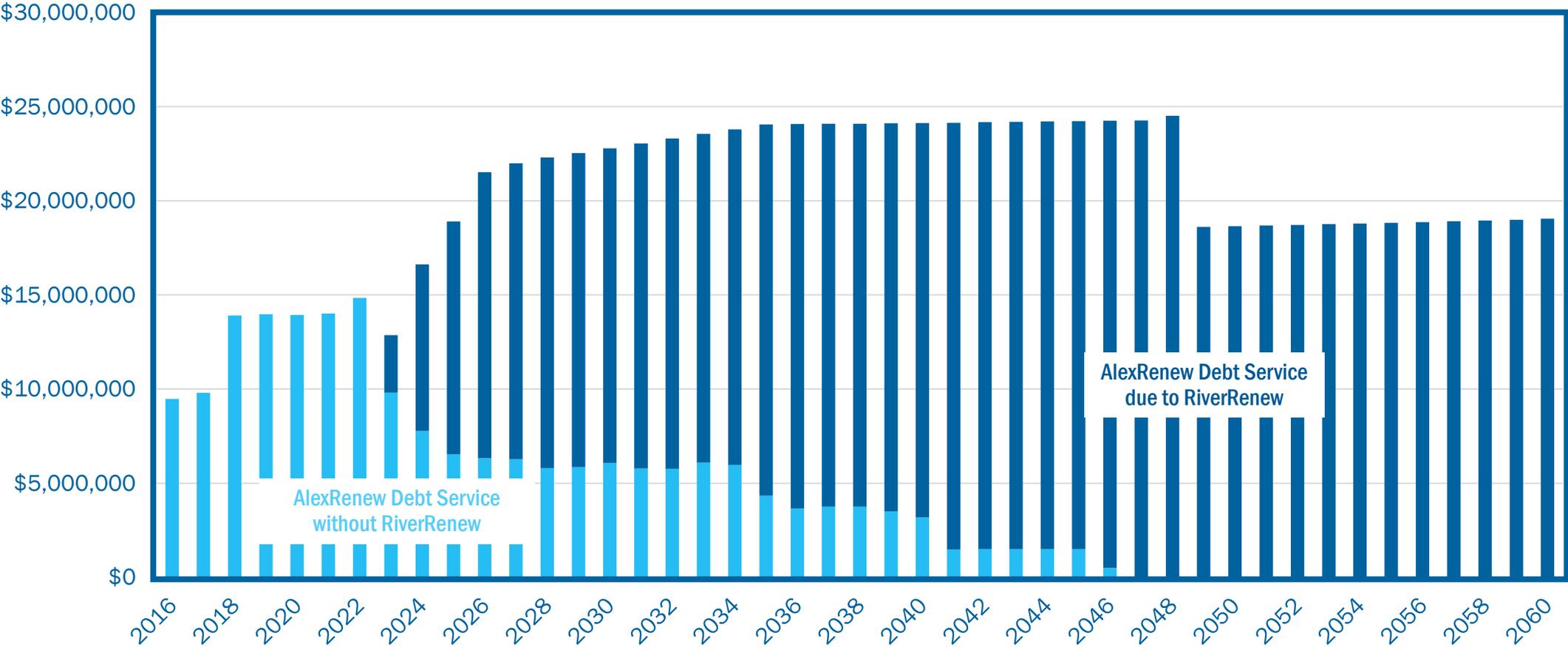
Fiscal Year 2019-2023 monthly Wastewater and City Sewer Residential Bill at 4,000 gallons



Notes:

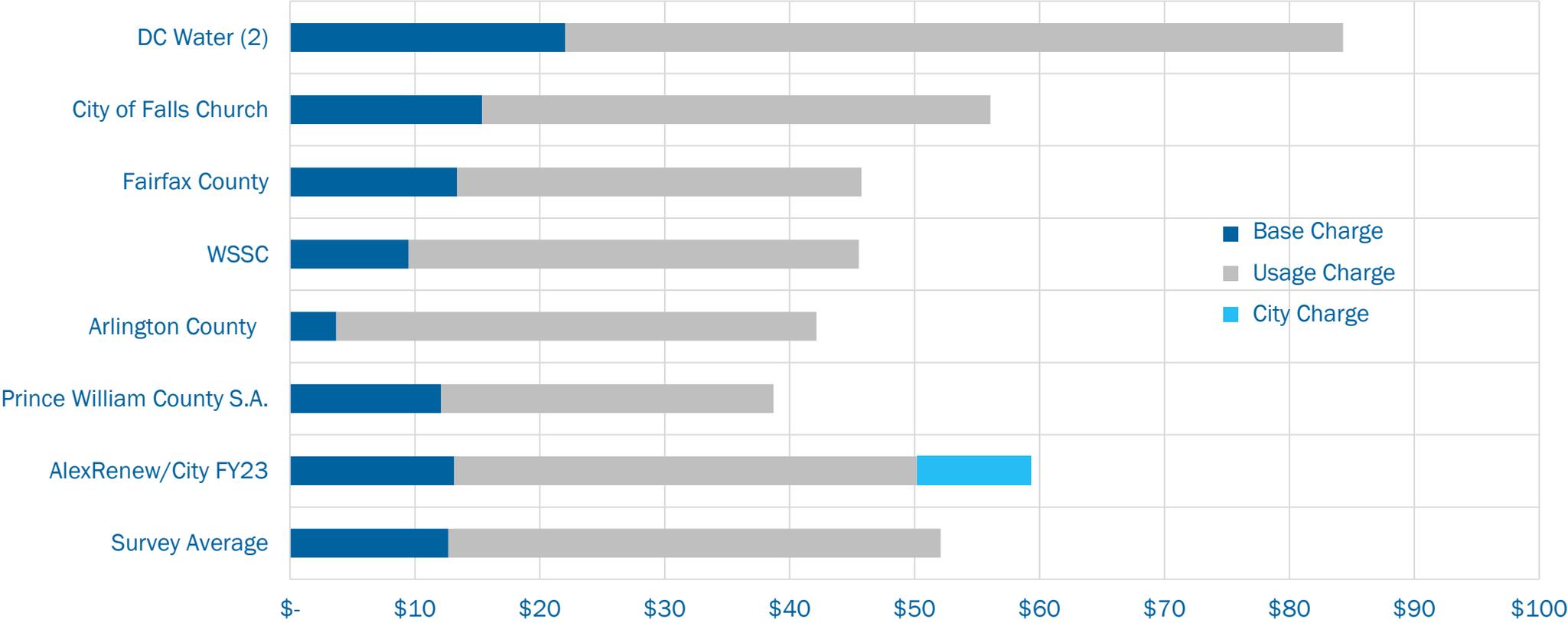
- Based on 4,000 gallons consumption, including City sewer charge of \$2.28 per kgal
- Includes previous rate adjustments associated with RiverRenew

AlexRenew is funding RiverRenew primarily through State and Federal loan programs, which results in additional debt service through 2060



AlexRenew rates compared to regional wastewater rates

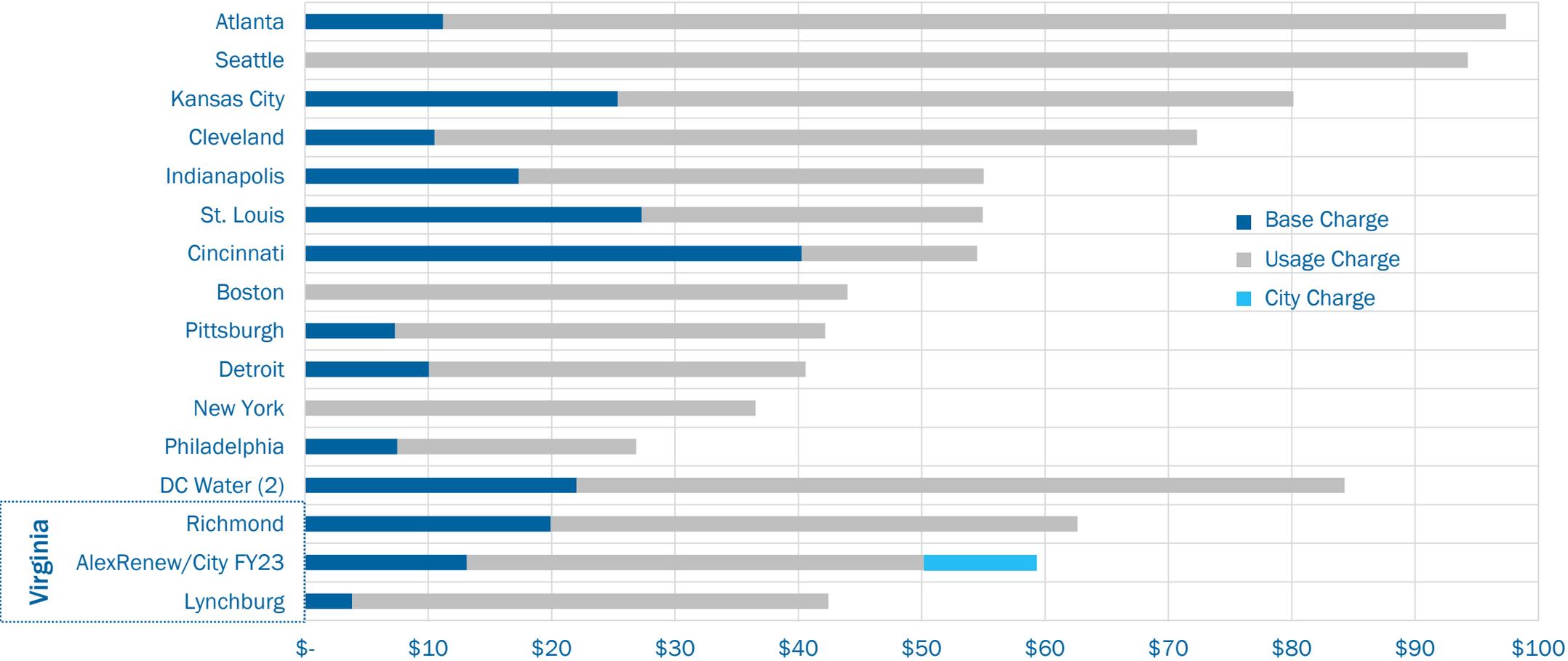
Monthly Sewer Charges For Single Family Residential Customers (1)



Notes:
 (1) Based on 4,000 gallons monthly usage
 (2) DC Water is the only other local combined sewer community besides AlexRenew

AlexRenew rates compared to other combined sewer community rates

Monthly Sewer Charges For Single Family Residential Customers (1)



Notes:
 (1) Based on 4,000 gallons monthly usage
 (2) DC Water is the only other local combined sewer community besides AlexRenew

Next Steps for FY2024 AlexRenew budget and rate adjustment

| Item | Feb | Mar | Apr | May | Jun | Jul |
|--|---|---|---|--|--|---|
| Board Meeting | Feb 21. Rate History and Principles Presentation | Mar 21. FY2024 Preliminary Budget and Rate Proposal Presentation | Apr 18. Adopt Draft Budget and Approve Resolution for Public Hearing | | Jun 20. Approve FY2024 Budget and Rate Proposal | |
| Finance & Audit Committee Meeting | | Mar 27. Review Preliminary Budget and Rate Proposal | | Tentative meeting in May | | |
| Public Notice | | | Apr 20 or 27. Alexandria Gazette | May 4. Alexandria Gazette (if 1st posting Apr 27) | | |
| Draft Budget and Rate Hearing | | | | Sat., May 20 9 a.m.-12 p.m. | | |
| Rate Adjustment | | | | | | Jul 1. Implement Rate Adjustment |



To learn more, visit www.alexrenew.com



AlexRenew is an independent public authority that manages Alexandria's wastewater to improve our local waterways.

703.721.3500 | AlexRenew.com | [f](#) [t](#) [@](#) [in](#)

1800 Limerick Street, Alexandria, Virginia 22314

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Justin Carl, PE

GENERAL COUNSEL

McGuire Woods, LLP

MEMORANDUM

TO: AlexRenew Board of Directors

FROM: Justin Carl, CEO

DATE: March 14, 2023

SUBJECT: Request for additional Doing Business As/fictitious names to be registered with the Virginia State Corporation Commission

Issue

Alexandria Renew Enterprises is frequently referred to by employees, government entities, and the general public as both Alexandria Renew and AlexRenew. Currently, the only fictitious name the organization has officially registered with the Virginia State Corporation Commission (SCC) is Alexandria Renew Enterprises.

Recommendation

Staff respectfully requests the organization registers both Alexandria Renew and AlexRenew as fictitious names with the SCC so the names can be used for items associated with billing, branding, and other official business matters.

Budget and Funding

Filing a fictitious name with the SCC requires a fee of \$10.00 for each name.

Discussion

The VA Authorities Act Section 15.2-5102 requires that the official name of the authority contain the word "authority." For this reason, AlexRenew must continue to use its official seal for legal, tax, and official governance documents. However, the organization can register fictitious names with the SCC for the purposes of billing, branding, etc. Registering these names with the SCC is straightforward and requires no changes to AlexRenew's bylaws.

Congruence with AlexRenew Strategic Plan

This action enables our strategy of *Public Engagement and Trust*.



ACTION TAKEN

Approved: _____

Disapproved: _____

Approved with Modification: _____

Modification(s): _____

CEO Board Report February 2023

Dear Members of the Board of Alexandria Renew Enterprises,

The Alexandria Renew Enterprises (AlexRenew) Board of Directors met on February 21, 2023. During the meeting, the board approved a policy on prequalification process for construction projects. The Board also selected Mr. Dickinson to serve as AlexRenew’s representative on the 2023 Ellen Pickering Environmental Excellence Award Selection Committee.

Operational Excellence

Precipitation for February at the Reagan National Airport was 2.08 inches, which is below the Washington, D.C. historical average precipitation of 2.62 inches for the month. There were no sanitary sewer overflows in the collection system or at the plant during the month.

Biosolids production for 1,518 wet tons, all of which was beneficially used through land application in the Virginia counties of Essex, Hanover, King George, King William, Charles, and King & Queen.

AlexRenew met all Virginia Pollutant Discharge Elimination System (VPDES) effluent parameters for February 2023.

| Treatment | Daily Average Flow | Carbonaceous Biochemical Oxygen Demand | Total Suspended Solids | Ammonia (as N) | Dissolved Oxygen | Total Nitrogen ¹ | Total Nitrogen LOAD | Total Phosphorus | Total Phosphorus LOAD |
|-----------|--------------------|--|------------------------|------------------------|------------------|-----------------------------|---------------------|------------------------|-----------------------|
| | MGD | (Monthly Average) mg/L | (Monthly Average) mg/L | (Monthly Average) mg/L | (Minimum) mg/L | (Annual Average) mg/L | (YTD) lb. | (Monthly Average) mg/L | (YTD) lb. |
| Permit | 54.0 | 5.0 | 6.0 | Seasonal ² | 6.0 | 3.0 | 493,381 | 0.18 | 29,603 |
| Reported | 40.3 | <QL | 2.4 | 0.33 | 9.0 | 2.6 | 50,092 | 0.10 | 1,917 |

NOTES

1. Total Nitrogen expressed as year-to-date average.
2. Ammonia has seasonal limits February - March: 6.9 mg/L

Finance

See Financial Statement (Attachment 2).

Public Engagement and Trust

Tours and Events

AlexRenew welcomed a total of 133 visitors from the following organizations that hosted meetings on the 6th floor of the Environmental Center: NoVa Synchro (30), ULI Washington (28), Alexandria Chamber of Commerce (60), and Campagna Center (15).

Customer Service

Customer service received a total of 847 calls with 52 percent opting for self-service. The average call answer time was 37 seconds. Call center staff answered 99 emails.

Social Media and Website

During the month of February, we had 27,500 total social media impressions and total 2,558 engagements on our social media posts. We had 896 engagements on Facebook and 158 engagements on Twitter. We have 3,584 followers on Facebook, 3,254 on Twitter, 2,611 on LinkedIn, and 285 on Instagram. Alexrenew.com had 5,028 visitors and had 9,533 page views in February. We had 298 visitors click through to AlexRenew.com from social media. RiverRenew.com had 671 visitors and 4,161 page views.

Media Coverage

There was no media coverage in February.

Watershed Stewardship

See RiverRenew Dashboard (Attachment 1).

Adaptive Culture

Since September 2022, AlexRenew has logged 89,214 hours without a lost time accident.

Thank you for your ongoing dedicated service to AlexRenew.

Regards,

Justin Carl
Chief Executive Officer

RiverRenew Board of Directors Dashboard



MONTH ENDING: FEBRUARY 28, 2023

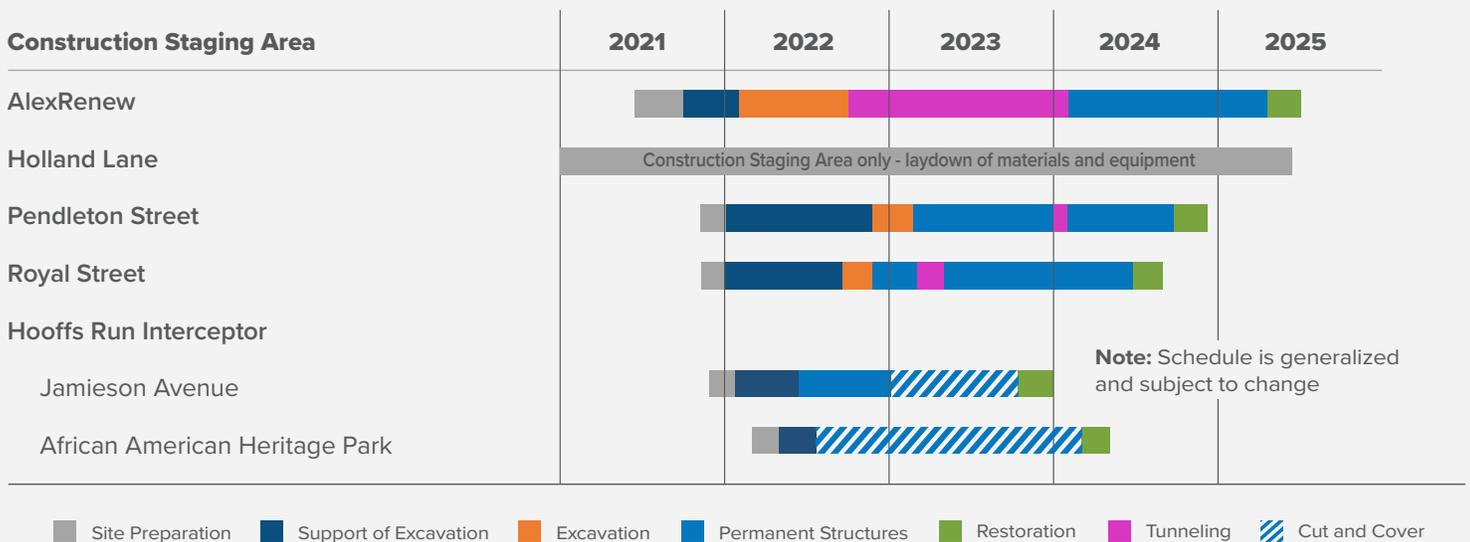
RiverRenew is a program owned and implemented by AlexRenew, Alexandria's public regional wastewater treatment provider.

RiverRenew Overview

To improve the waterways that connect us, AlexRenew is implementing RiverRenew to prevent millions of gallons of combined sewage from polluting Alexandria's local rivers and streams each year. Three RiverRenew projects at AlexRenew's wastewater treatment plant are complete. The remaining project includes the construction of a new tunnel to connect AlexRenew's wastewater treatment plant to the four existing combined sewer outfalls in Alexandria.

The Tunnel Project is illustrated on Page 4 of this dashboard. Construction associated with the Tunnel Project started in early 2021 and will continue through 2025 at five primary locations in Alexandria. The phases of construction at each location are illustrated in the schedule below.

RiverRenew Tunnel Project Schedule



Summary of Major Tunnel Project Delays

| Date: | Activity: |
|---------|---|
| 12/2021 | Monitoring potential supply chain issues due to ongoing pandemic. |
| 12/2021 | COVID outbreak at tunnel segment mold plant in Slovenia. Manufacturing for tunnel segment molds relocated to Turkey. Anticipated one-month delay on tunnel segment molds. |
| 1/2022 | Concrete for shaft slurry walls delayed due to weather, COVID impacts, shortage of CDL drivers due to Omicron spike, and lack of concrete materials in the Greater Metro D.C. area. Monitoring schedule impacts to critical path. |
| 2/2022 | TBM fabrication and delivery delayed by three weeks. Monitoring schedule impacts to critical path. |

RiverRenew Tunnel Project Design-Build Progress

Overall Project Progress

(Design and Construction)



▲ DEC 2020

▲ JUL 2025



Pendleton Street
Shaft excavation completed

Design Progress



▲ JAN 2023

Construction Progress



▲ NOV 2024



Royal Street
Near surface structures support of excavation ongoing

Design Progress



▲ OCT 2022

Construction Progress



▲ JUL 2024



Hooffs Run
Outfall 003 extension sewer construction ongoing

Design Progress



▲ NOV 2022

Construction Progress*



▲ Aug 2023



Waterfront Tunnel
Installation of vertical conveyor to remove tunnel muck ongoing

Design Progress



▲ OCT 2022

Construction Progress



▲ SEP 2023



AlexRenew
Microtunnel Boring Machine lowered and ready for mining and deep foundation installation ongoing

Design Progress



▲ NOV 2022

Construction Progress



▲ JUL 2025

LEGEND: ■ Actual Progress ■ Planned Progress ▲ Planned Completion Date

Actual Progress as of February 28, 2023. Planned Progress bars are representative of updates to Baseline Schedule.
*The planned progress for each construction staging area reflects the Design-Builder's schedule as of February 2023.

RiverRenew Tunnel Project Six-Month Look-Ahead

Work Hours

NORMAL WORK HOURS

| | |
|------------------|------------------|
| Pendleton Street | 5 a.m. – 11 p.m. |
| Royal Street | 7 a.m. – 6 p.m. |
| Hooffs Run | 7 a.m. – 6 p.m. |
| AlexRenew | 24/7 |

Community Outreach

| Event | Date |
|--|-------------------------------------|
| Council-Board Workgroup Meeting No. 18 | April 19, 2023 |
| 2023-2024 RiverRenew SAG Meetings | Third Thursday of every other month |
| Community Listening Sessions | March 6, 7, and 9 |
| Tunnel Tours | May 6, 2023 |

Pendleton Street

MAJOR WORK ACTIVITIES

| Activity | Date |
|---|----------|
| Near surface structures deep foundations (pile driving) | Mar 2023 |
| Shaft liner and base slab construction | Apr 2023 |
| Near surface structures construction | Aug 2023 |

PERMITS

| Permit | Date |
|---|----------|
| DSUP Final Site Plan Approval | Mar 2023 |
| Building Permit - Shaft Liner and Base Slab | Mar 2023 |

Hooffs Run

MAJOR WORK ACTIVITIES

| Activity | Date |
|--------------------------------|---|
| North of Jamieson Ave | |
| Diversion chamber construction | Ongoing through Aug 2023 |
| Open cut construction | Ongoing through Fall 2023 |
| Junction chamber construction | Ongoing through May 2023 |
| African American Heritage Park | |
| Sheeting installation | Ongoing intermittently through Aug 2023 |
| Open-cut construction | Ongoing through Fall 2023 |
| Jamieson Avenue full closure | Summer 2023 |

Royal Street

MAJOR WORK ACTIVITIES

| Activity | Date |
|---|--------------------------|
| Near surface structures support of excavation | Ongoing through Mar 2023 |
| Near surface structures deep foundations | Apr 2023 |
| Near surface structures construction | Jun 2023 |

PERMITS

| Permit | Date |
|--|----------|
| Building Permit - Shaft Liner and Base Slab | May 2023 |
| Building Permit - Shaft Mechanical, Electrical, and Plumbing | Jun 2023 |

AlexRenew

MAJOR WORK ACTIVITIES

| Activity | Date |
|---|--------------------------|
| Near surface structures support of excavation | Ongoing through Mar 2023 |
| Pumping Shaft base slab construction | Ongoing through Apr 2023 |
| Hooffs Run Interceptor (portion at AlexRenew) | Ongoing through Jun 2023 |
| Pumping Shaft liner construction | Apr 2023 |
| Near surface structures deep foundations | Apr 2023 |
| Near surface structures construction | Jul 2023 |

PERMITS

| Permit | Date |
|--|----------|
| Building Permit - Near Surface Structures | Mar 2023 |
| Building Permit - Shaft Liner and Base Slab | Mar 2023 |
| Building Permit - Shaft Mechanical, Electrical, and Plumbing | May 2023 |

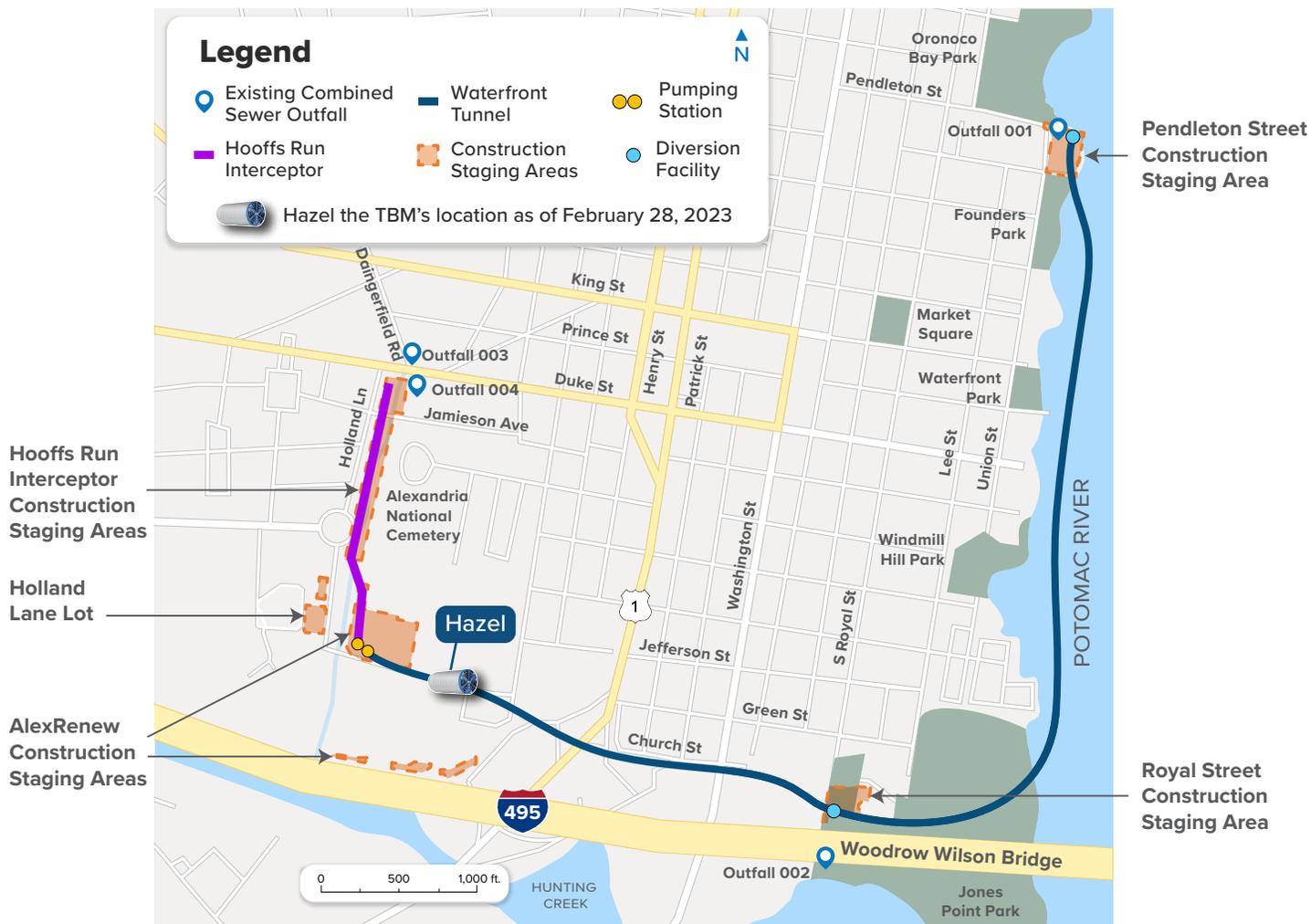
Waterfront Tunnel

MAJOR WORK ACTIVITIES

| Activity | Date |
|----------|--------------------------|
| Mining | Ongoing through Jan 2024 |

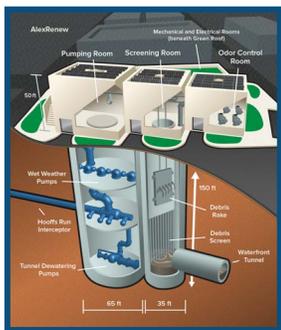
RiverRenew Tunnel Project Snapshot

The Tunnel Project includes the following major components: a two-mile-long, 12-foot-wide, 100-foot-deep tunnel; a six-foot-wide sanitary sewer interceptor; diversion facilities to capture combined sewer discharges; and two pumping stations.



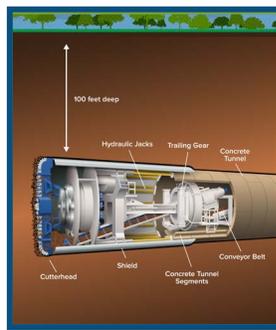
Hooffs Run Interceptor

Click [here](#) to learn more about upcoming activity at our Hooffs Run site.



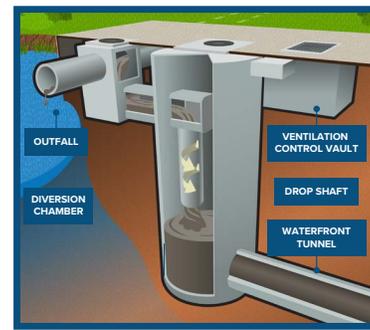
Pumping Station

Click [here](#) to take a 3D tour of RiverRenew's future pumping station.



Waterfront Tunnel

Click [here](#) to watch an animated video about RiverRenew and learn how the Waterfront Tunnel will be constructed.

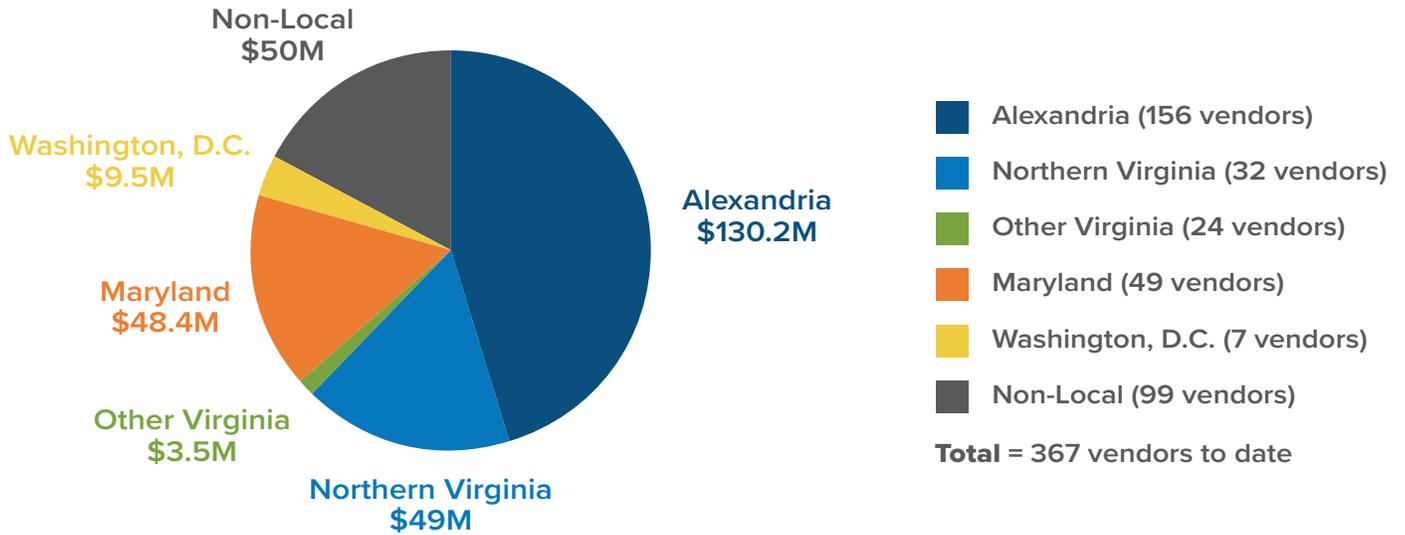


Diversion Facility

Click [here](#) for an introduction to diversion facilities from two RiverRenew engineers.

RiverRenew Program Costs to Date

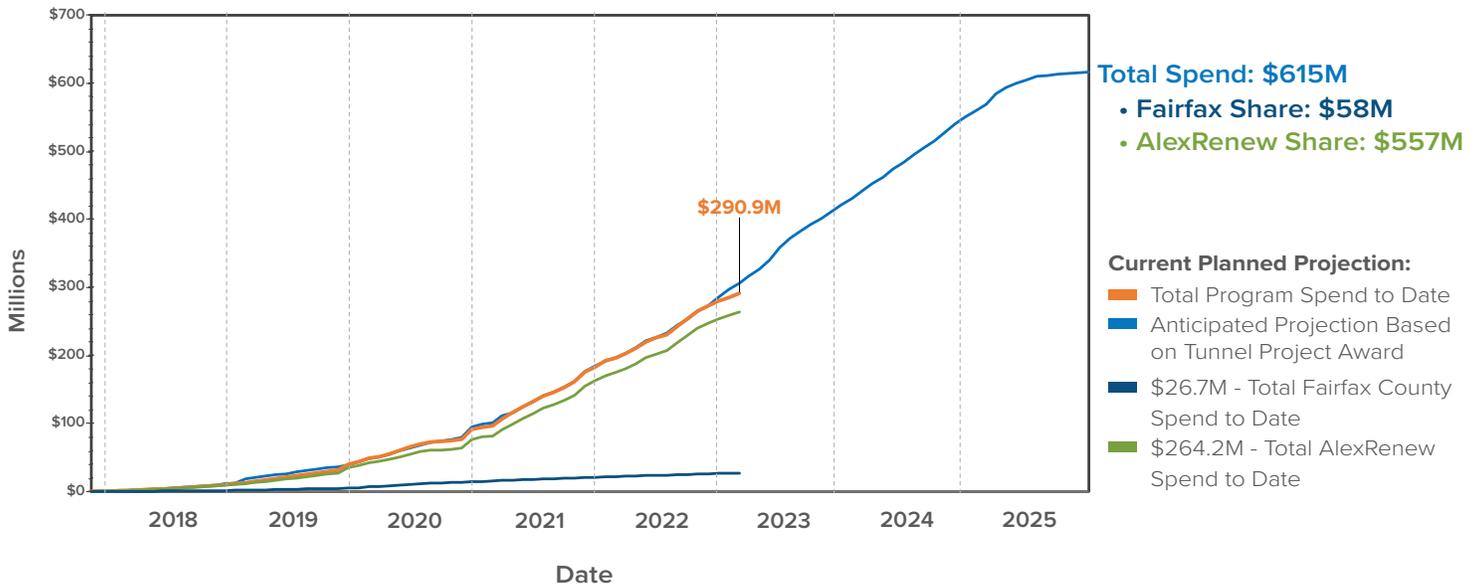
RiverRenew Spend to Date by Locality



RiverRenew Tunnel Project Contracts

| Vendor | Role | Contract Type | Contract No. | Contract Date | Spent to Date (\$ millions) |
|---|--|-----------------------|--------------|---------------|-----------------------------|
| Traylor-Shea Joint Venture | Design-Builder Tunnel System Project | Design-Build | 19-079 | Dec 2020 | \$163.2 |
| Brown and Caldwell | Owner's Advisor | Professional Services | 17-022 | Nov 2017 | \$66.2 |
| EPC | Resident Engineering & Inspection Tunnel System Project | Professional Services | 20-013 | Apr 2020 | \$11.1 |
| Completed RiverRenew Wastewater Projects to Pave the Way for the Tunnel Project | | | | | \$50.4 |

RiverRenew Cash Flow Analysis



Note: As of February 28, 2023.

RiverRenew Community Outreach



Community Meetings

Community meetings are presentations given to various stakeholder groups, including the SAG, and community listening sessions. These presentations can be delivered in person or virtually.

Looking Ahead:

- 2023-2024 RiverRenew SAG Meeting No. 1: **March 16, 2023**



Community Events

Participating in or co-sponsoring **community events** strengthens AlexRenew's relationship with its water and community partners.

Looking Ahead:

- Sip 'n See event at Hooffs Run: Tuesdays between 11 a.m. and 1 p.m.
- Sip 'n See event at Royal Street: Wednesdays from 11 a.m. to 1 p.m.
- Sip 'n See event at Pendleton Street: Thursdays between 11 a.m. and 1 p.m.
- Community Listening Sessions: **March 6, 7, and 9**



Community Days

Community days feature project-specific events to celebrate construction progress on the Tunnel Project and engage the community along the way.

Looking Ahead:

- Waterfront Tunnel Tours: **May 6, 2023**



Digital Programming

Digital programming keeps the community connected to RiverRenew with regular program updates on RiverRenew.com, content on AlexRenew's social media pages, and distribution of *The River Renewer*, a quarterly newsletter promoting updates and milestones to more than 500 contacts.

Highlights:

- A **social post** promoting our upcoming Community Listening Sessions
- Social media **content** sharing the arrival of Marguerite the Microtunnel Boring Machine (see page 7)



Education

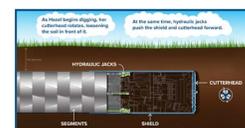
Education initiatives are intended to engage audiences of all ages and help them learn more about RiverRenew and its technical components.

Highlights:

- A new **program update**, explaining how a TBM constructs a tunnel

Looking Ahead:

- An animated video and printed banner sharing the TBM



Council-Board Workgroup

The **Council-Board Workgroup** comprises two members from AlexRenew's Board of Directors and two members from the Alexandria City Council.

Looking Ahead:

- Council-Board Workgroup Meeting No. 18: **April 19, 2023**

Monthly Construction Spotlight



Meet Marguerite, the Microtunnel Boring Machine!

Marguerite Williams was the second most popular namesake in our [2021 TBM naming campaign](#). Now, we're proud to introduce Marguerite, the Microtunnel Boring Machine (MTBM)!

Standing at 76 inches tall, this remote-controlled machine will excavate a tunnel and install new pipe to build a portion of the Hooffs Run Interceptor at AlexRenew. When the pipeline is complete, the interceptor will connect AlexRenew with the diversion facilities located at Duke Street.

Rodrigo Pradel — a local painter, illustrator, and artist who works with a wide variety of mediums — designed and painted Marguerite's shield to celebrate her launch and honor her namesake.

Learn more about Marguerite the MTBM and her namesake at [RiverRenew.com/news/program-updates/marguerite](https://www.RiverRenew.com/news/program-updates/marguerite)

Building for the Future of Alexandria's Waterways

To learn more, visit www.RiverRenew.com



Monthly Financial Report

Month: February 2023

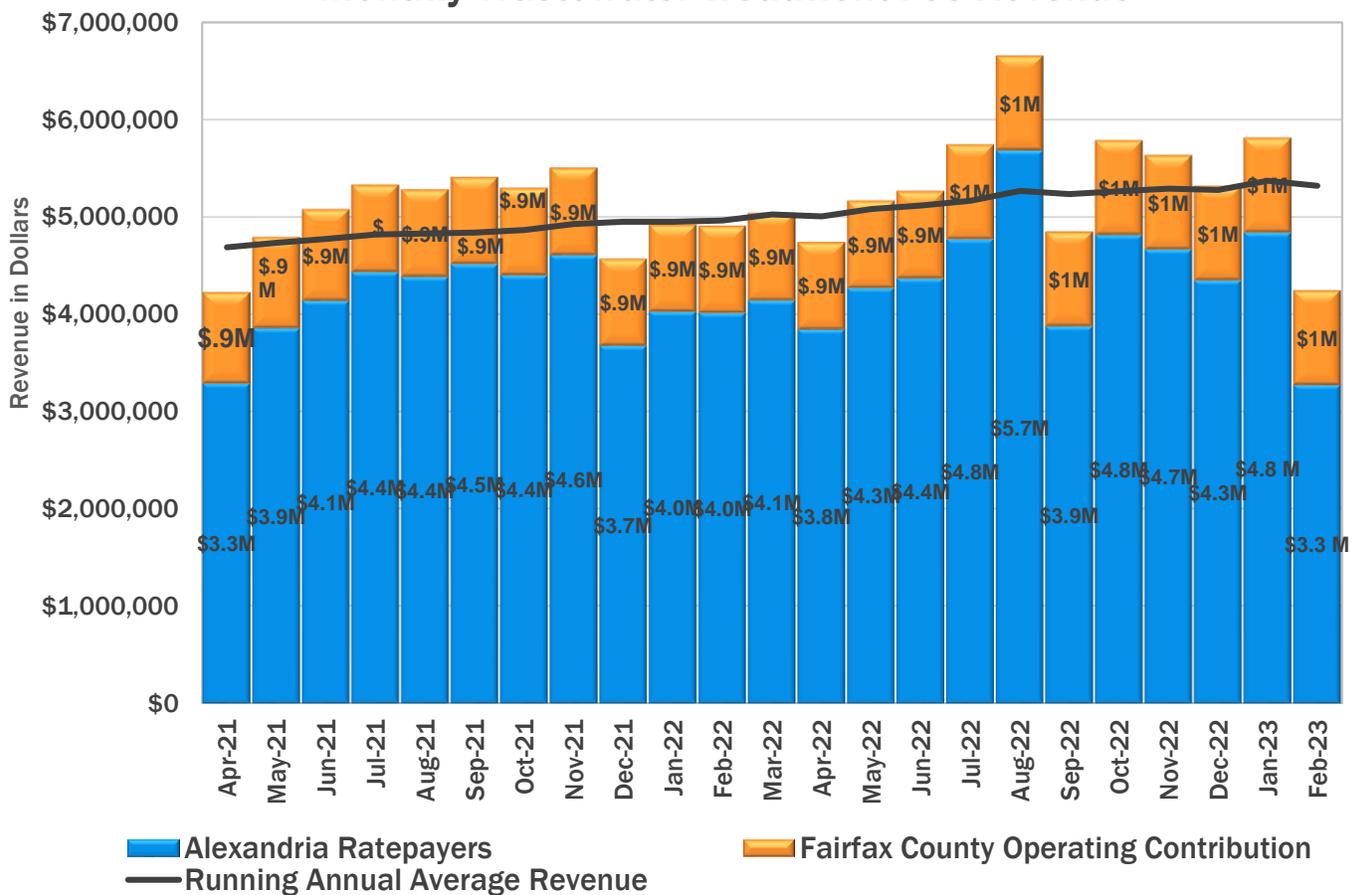
Overview

Performance of AlexRenew’s annual approved budget is reviewed and evaluated monthly to ensure overall organizational financial stability.

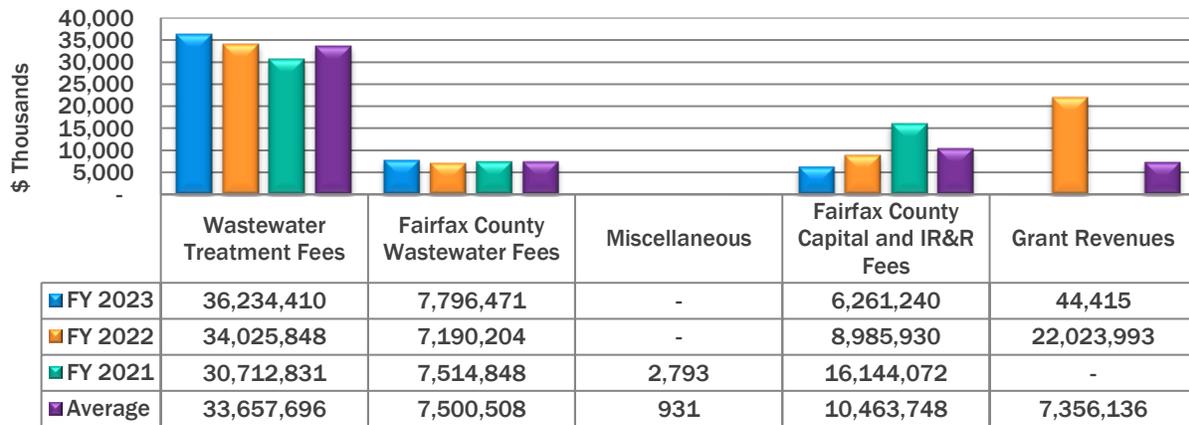
Revenues

- FY23 operating revenues totaled \$44.0 million through the end of February with approximately \$36.2 million in Wastewater Treatment Charge revenue and \$7.8 million collected from Fairfax County. Wastewater Treatment Charge revenue is \$2.3 million (6.73%) above the Fiscal 2023 YTD budget.
- Revenue performance is primarily driven by billed flows that may be impacted by seasonality and by the Virginia American Water meter reading process, which can vary month-to-month.
- The Fairfax County operating expense charge and IR&R contribution YTD are on budget respectively. Fairfax County capital outlay contributions are also in-line with capital expenditures.

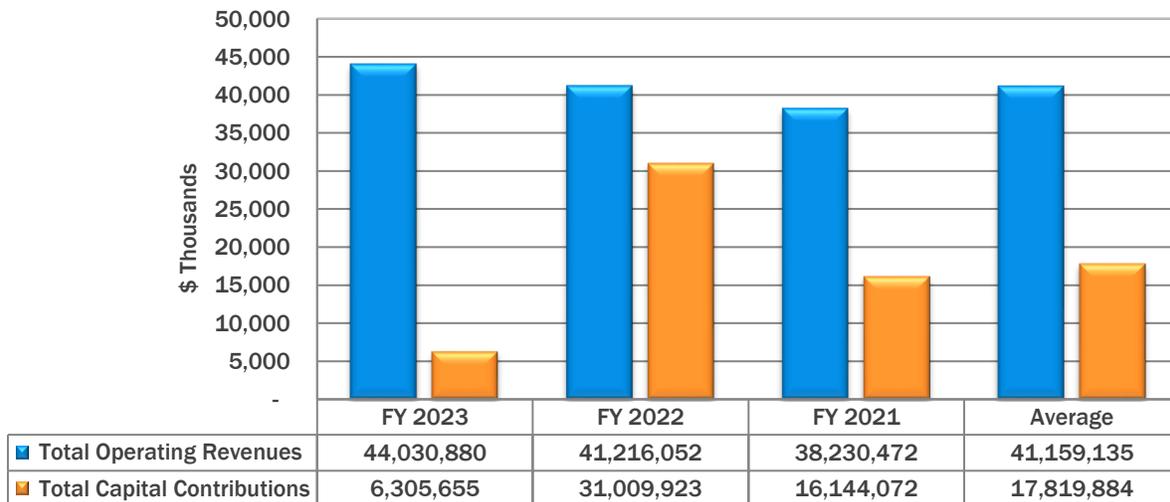
Monthly Wastewater Treatment Fee Revenue



Annual Revenue and Capital Contributions 3 Year Comparison



Operating Revenue vs. Capital Contributions



Total Capital Contributions include Fairfax County Capital and IR&R Fees and Grant Revenues.

Expenses

To date, actual FY23 operating expenses match projected FY23 budget expenditures. The debt service fund spend rate matches projected budget.

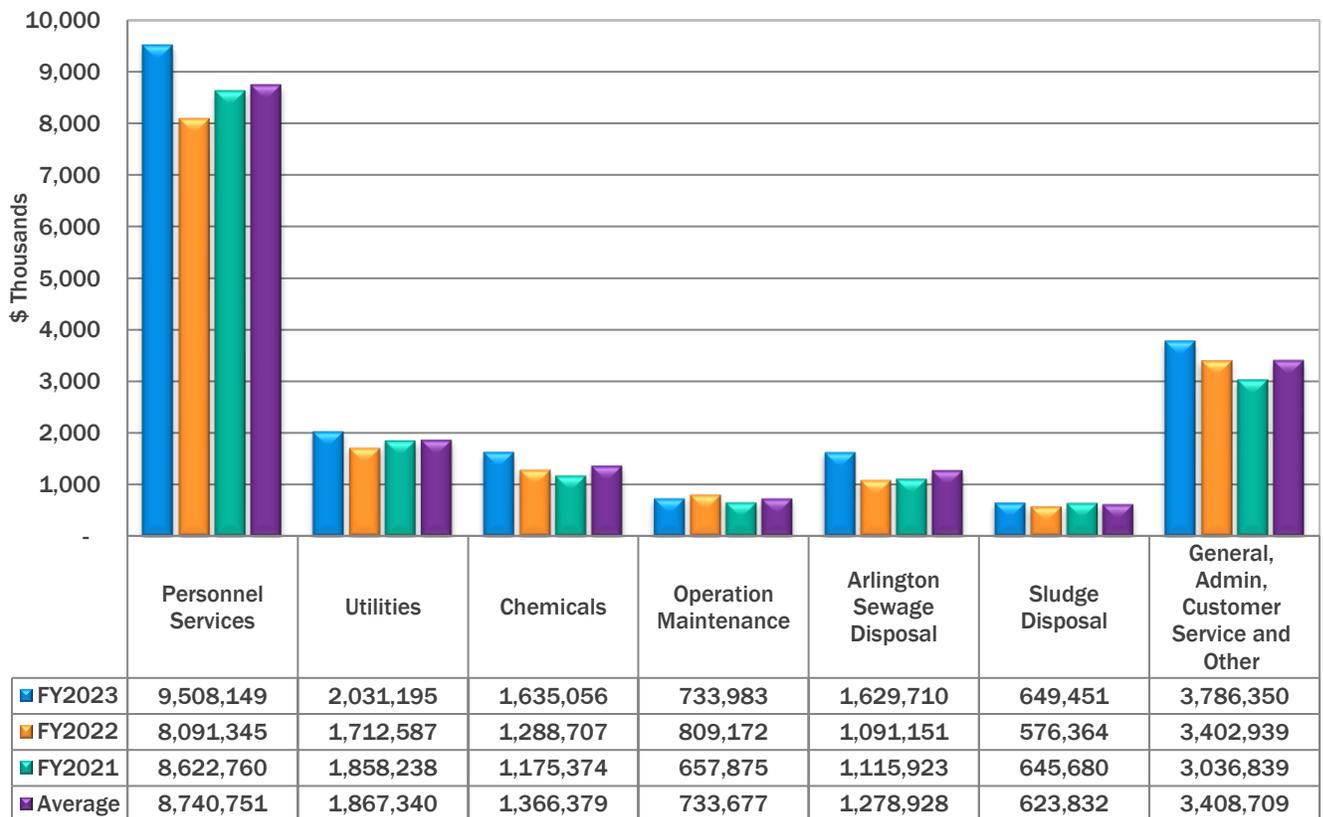
Capital expenses are \$64.40 million year-to-date.

At eight (8) months into the fiscal year, the overall spend rate is 46.5% of the total budget.

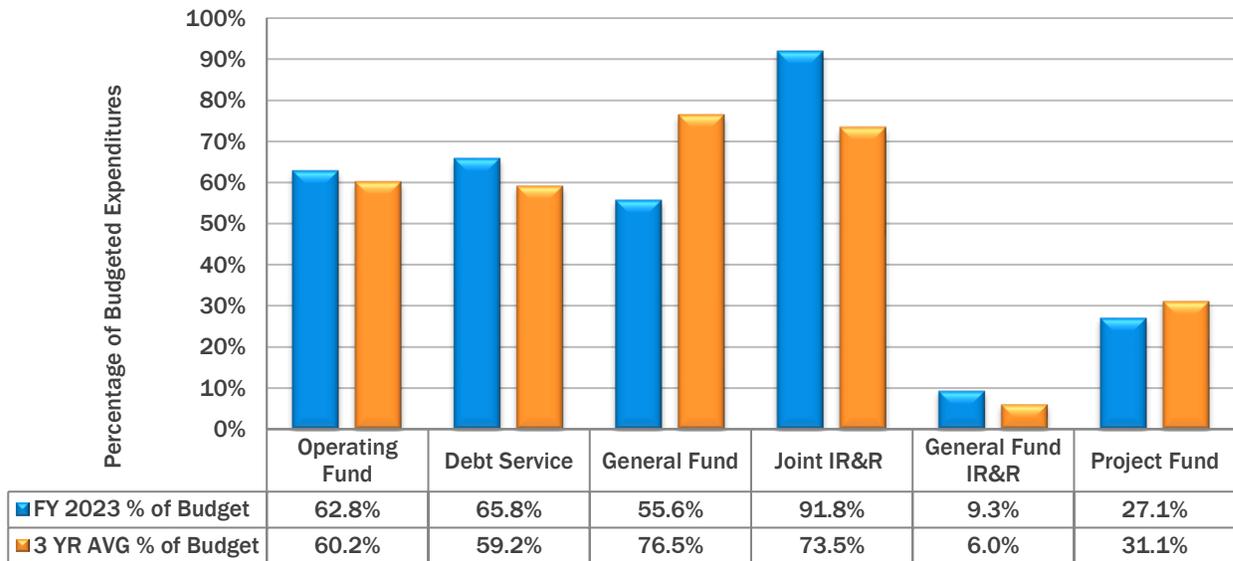
Expenses by Fund

| ACTUAL VS. BUDGET Through February 2023 | | | | | SPEND RATE | | |
|--|------------------|------------------|-----------------|------------------|---------------|--------------|---------------|
| (\$ Millions) | FY 2023 | FYTD 2023 | 3 YR AVG | FYTD 2023 | FY 2023 | 3 YR AVG | Variance FY23 |
| Expenses (By Fund) | BUDGET | ACTUAL | ACTUAL | BUDGET | % of Budget | % of Budget | to 3 YR AVG |
| Operating Fund | \$ 30.44 | \$ 19.12 | \$ 17.51 | \$ 20.30 | 62.8% | 60.2% | 2.6% |
| Debt Service | 14.74 | 9.69 | 8.44 | 9.83 | 65.8% | 59.2% | 6.6% |
| General Fund | 69.28 | 38.54 | 22.95 | 46.19 | 55.6% | 76.5% | -20.9% |
| Joint IR&R | 10.33 | 9.48 | 5.30 | 6.89 | 91.8% | 73.5% | 18.3% |
| General Fund IR&R | 0.69 | 0.06 | 0.02 | 0.46 | 9.3% | 6.0% | 3.3% |
| Project Fund | 95.60 | 25.86 | 32.95 | 63.73 | 27.1% | 31.1% | -4.0% |
| Total | \$ 221.08 | \$ 102.76 | \$ 87.16 | \$ 147.39 | 46.5% | 46.6% | -0.2% |

Annual Operating Expenses 3 Year Comparison



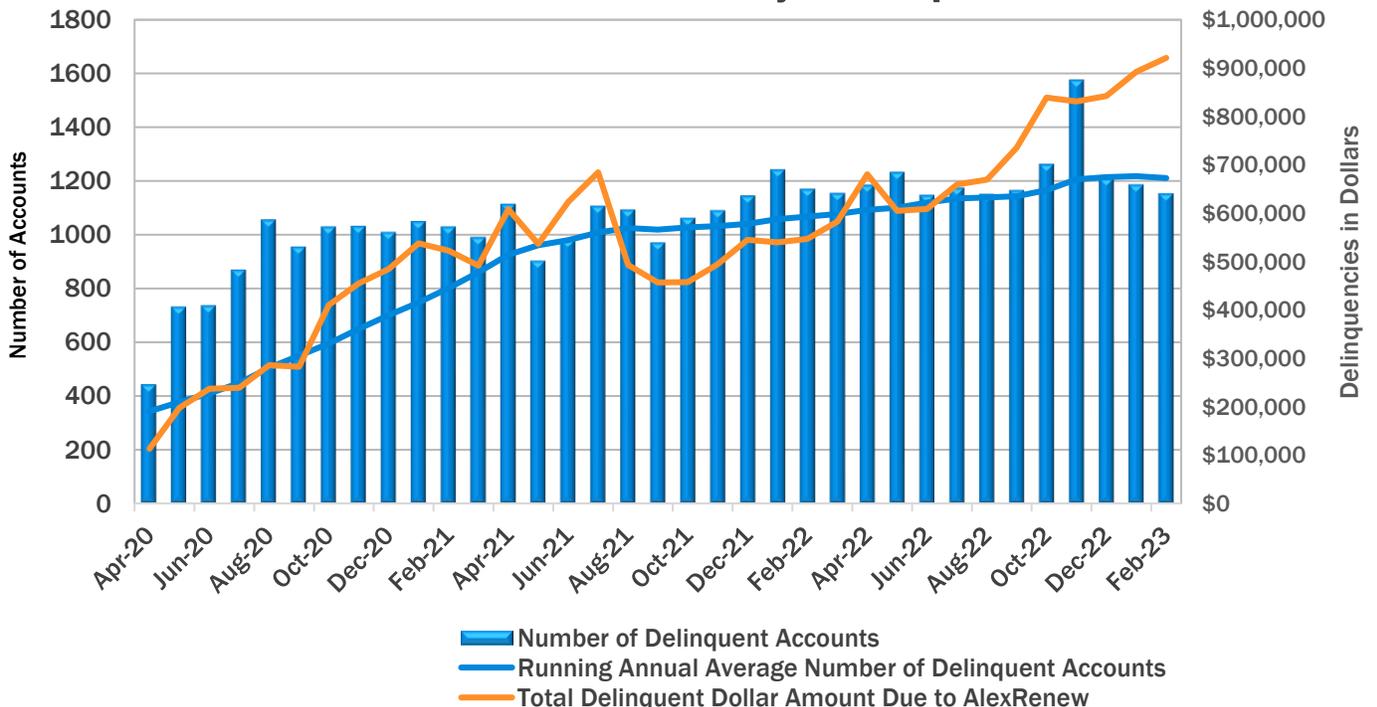
Expenditure Budget Comparison By Fund FY 23 vs. 3 Year Average



Delinquencies

The number of accounts delinquent by more than 60 days was 1,152 in February, a decrease of 33 accounts month-over-month. The total dollar amount owed to AlexRenew from these accounts totaled \$921,220 at the end of February, an increase of \$28,911 from last month. AlexRenew continues to work with customers with unpaid bills to assist them in bringing their accounts current.

Active Accounts 60+ Days Delinquent

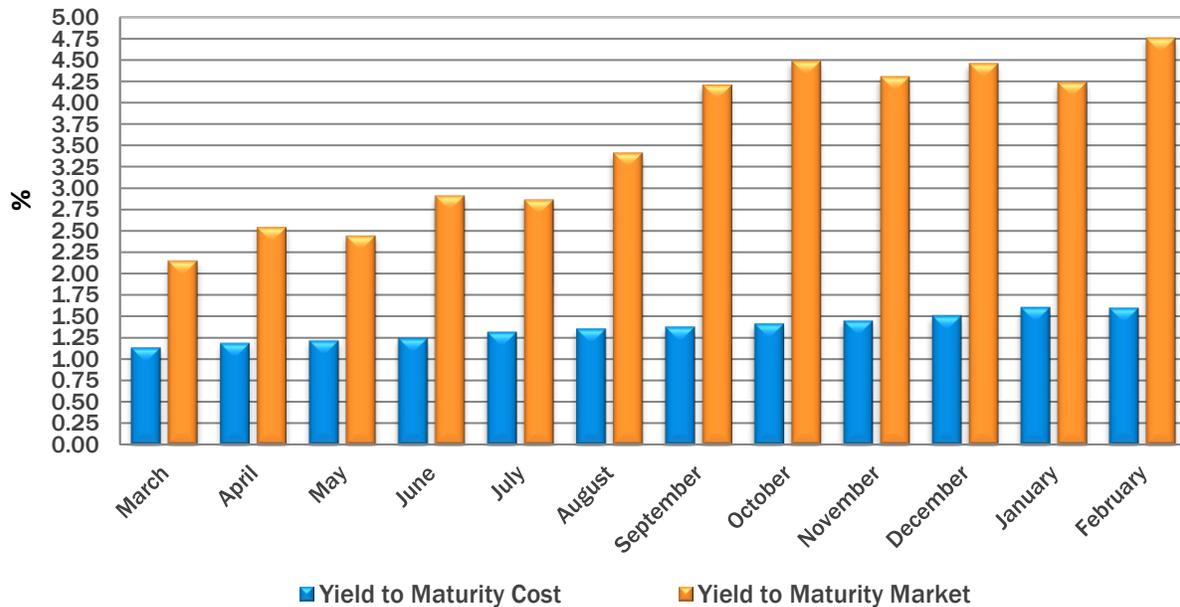


Monthly Financial Report

Investments

PFM Investment Advisors manages approximately \$21 million of AlexRenew's \$25 million investment portfolio. The following graph demonstrates current earnings on investments of approximately 1.59%; a level higher than general bank deposit earnings rates.

**Investment Yield Percentage to Maturity
(Investments managed by PFM)
Through February 2023**



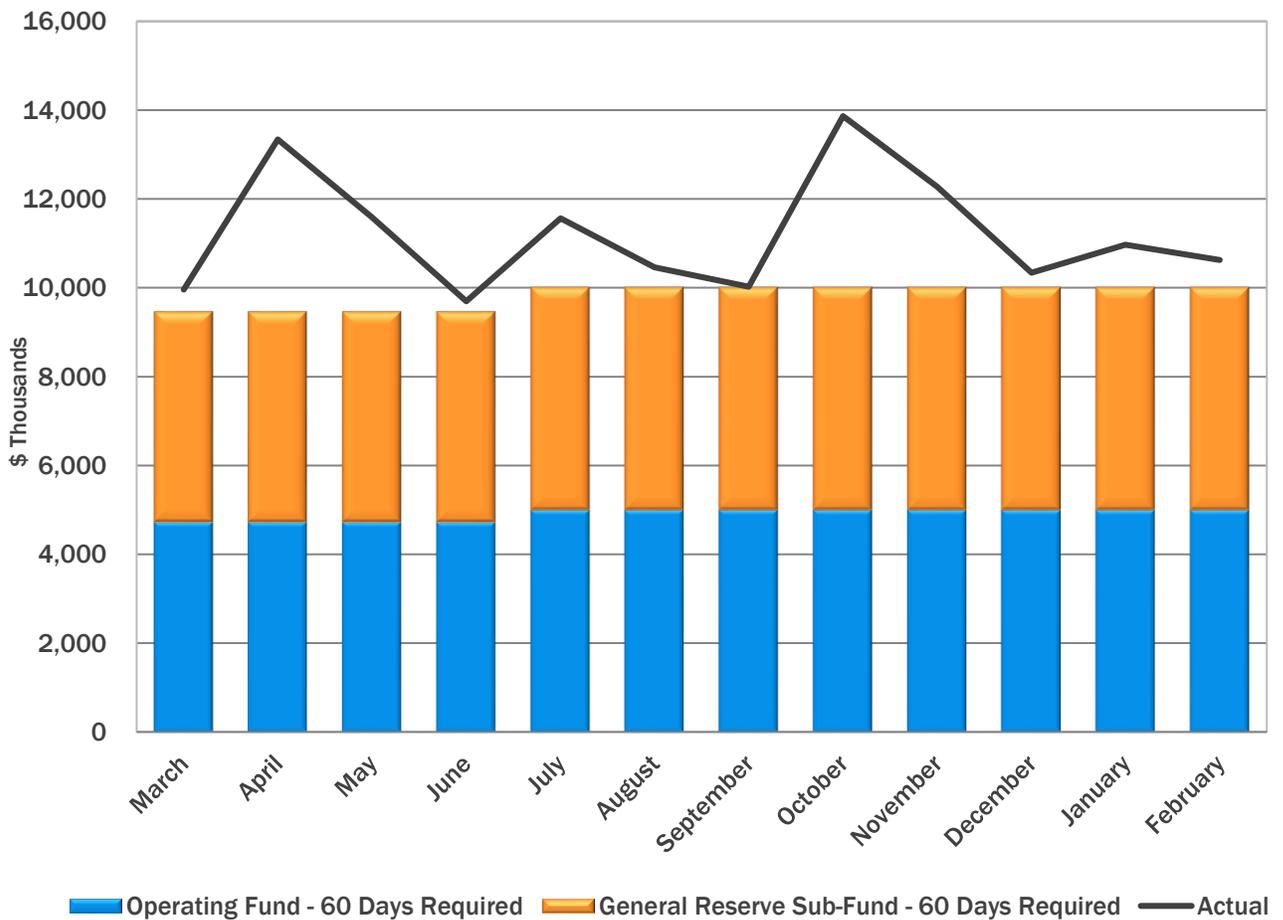
Cash Reserves

AlexRenew's Master Indenture of Trust requires that it maintain a balance on deposit in the Operating Fund equal to not less than 60 days of budgeted operating expenses. AlexRenew's Financial Policy requires a balance on deposit in the General Reserve sub-Fund, also equal to not less than 60 days of budgeted operating expenses. In total, these combined compliance conditions require AlexRenew to maintain at least 120 days cash on hand, and for FY23 this equals a minimum of \$10,008,654. The chart and graph below demonstrate that AlexRenew currently exceeds this requirement and is currently at 127 days cash on hand for these funds.

Monthly Financial Report

| Board Policy 120 Days Cash Reserves | FY 2023 Actual | Percentage of Goal |
|---|---------------------|--------------------|
| As of February 28, 2023 | | |
| Total Operating Cash | \$ 2,748,065 | |
| Total Certificates of Deposit (Cash Equivalent) | \$ 2,872,064 | |
| Total Operating Cash | <u>\$ 5,620,129</u> | |
| Total General Reserve Sub-Fund Cash | <u>5,004,327</u> | |
| Total Operating and General Reserve Sub-Fund Cash | <u>10,624,456</u> | 106% |

Cash Reserve Policy



Monthly Financial Report

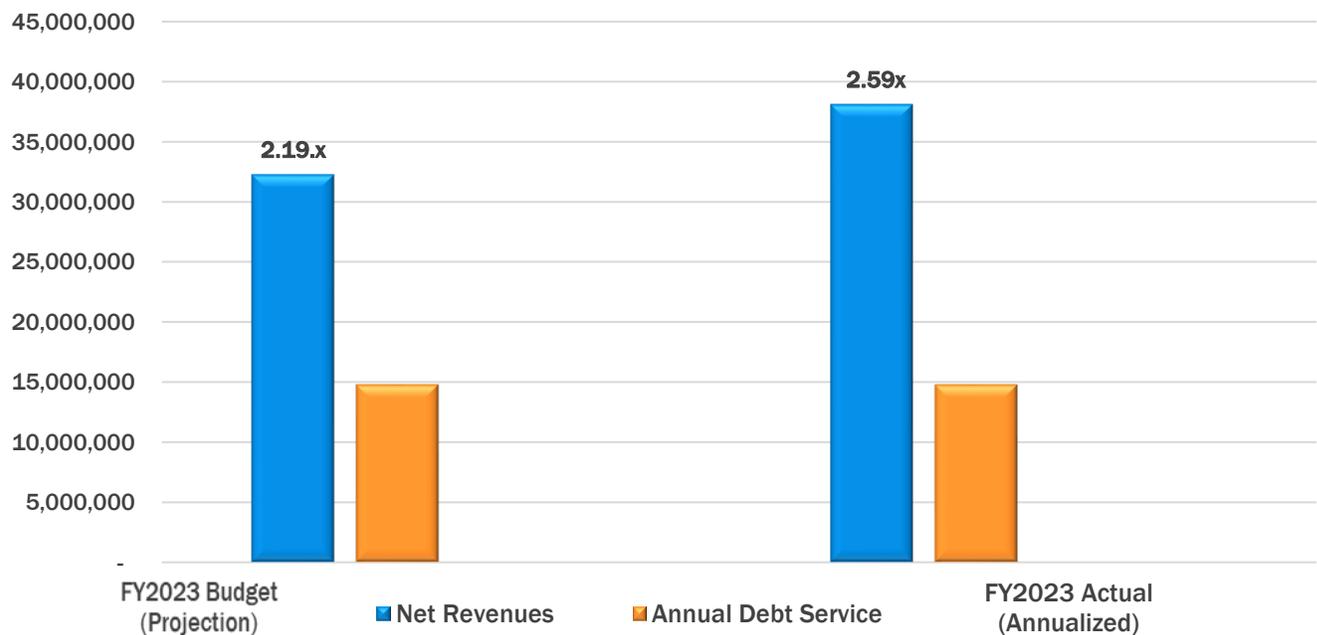
Debt Service Coverage

The Indenture also requires AlexRenew to maintain minimum debt service coverage such that Revenues less Operating Expenses or Net Revenues (each term as defined in the Indenture) is at least 1.10x the parity debt service due in any fiscal year. Compliance with Board-approved financial policies require AlexRenew to maintain a higher minimum debt service coverage of at least 1.50x applying the same criteria as defined above.

In both cases, AlexRenew currently exceeds its compliance standard as indicated below. The 2.19x designated in the graph below represents projected coverage for FY23 based on original FY23 budget expectations. At seven months into the fiscal year, annualized results would indicate coverage of 2.59x, ahead of the budgeted projection of 2.19x.

| Financial Policy Compliance - All-In Debt Service Coverage | FY 2023 Actual | FY 2023 Budget |
|--|---------------------|---------------------|
| Gross Revenues Available for Debt Service Coverage: | | |
| Wastewater Treatment Charges - Alexandria Ratepayers | 54,351,615 | 50,922,485 |
| Fairfax County Operating Expense Charge | 11,694,706 | 11,694,706 |
| Reimbursement from other systems | - | - |
| Investment Income | 775,615 | 115,000 |
| Less Restricted Investment Income | - | - |
| Total | 66,821,936 | 62,732,191 |
| LESS Operating Expenses | (28,680,311) | (30,442,988) |
| Net Revenues [a] | 38,141,624 | 32,289,203 |
| Annual Debt Service [b] | 14,739,509 | 14,739,509 |
| Calculated All-In Debt Coverage [a/b] | 2.59x | 2.19x |
| Financial Policy Target | ≥1.50x | ≥1.50x |

All-in Debt Service Coverage Net Revenues to Annual Debt Service



Glossary:

Revenue Fund

All revenue receipts of Alexandria Renew are deposited in the Revenue Fund.

The Operating Fund

The Operating Fund accounts for the administration and maintenance of the wastewater treatment system. By Board policy, the Operating Fund shall maintain 120 days of cash in reserve.

Parity Debt Service Fund

The Parity Debt Service Fund shall have deposited in it one-twelfth (1/12th) of the annual required debt payment due within the budget year. Deposits are restricted funds for use to make semiannual payments in accordance with the Alexandria Renew Trust Agreements.

Joint Improvement, Renewal & Replacement (IRR) Fund

The IR&R Fund receives deposits directly from Fairfax County (60% of IR&R budget) and from AlexRenew customer revenue (40% of IR&R budget) for asset renewal of joint use facilities. The contribution to the IRR Fund is 0.7% of the total amount of capital expenditures made subsequent to October 1, 1997, for the joint portion of the system, as set forth by the service agreement with Fairfax County.

Project Fund

The Project Fund records the cost of each joint use capital project included in the AlexRenew Capital Improvement Plans (CIP). The plans for current and future capital projects, both joint and City only, is summarized in a Ten-Year CIP. City use only CIP are accounted for within the General Fund.

General Fund

The General Fund serves as reserve fund to be used for any lawful purpose of the Authority. Deposits to the General Fund are made from the Revenue Fund after all other fund expenditures and requirements have been satisfied. Alexandria Renew principally uses the General Fund to finance specific capital improvements and to provide sufficient reserves in accordance with policy.

AlexRenew Board of Directors
Alexandria Homeowners and Civic Associations Matrix
 Updated February 28, 2023

| HOA | Contact | Meeting Info | Board Contact |
|---|--|--|---------------------|
| Alexandria Federation of Civic Associations | Carter Flemming, Chair carterflemming@gmail.com | <ul style="list-style-type: none"> • Last Wednesday of the month • 7:00 PM • Hybrid | Bill Dickinson |
| Del Ray Citizens Association | Tim Laderach president@delraycitizen.net | <ul style="list-style-type: none"> • Second Wednesday of the month • 7:00 PM • Meeting locations vary | Jim Beall |
| North Old Town Independent Citizens Civic Association | Mace Carpenter, President notice.communications@gmail.com | <ul style="list-style-type: none"> • Meet three times a year | Adrianna Caldarelli |
| Old Town Civic Association | Steve Milone, President stevemilone@yahoo.com or president@theoldtowncivicassociation.org | <ul style="list-style-type: none"> • Second Wednesday of the month • 7:00 PM • The Lyceum | Mark Jinks |
| Rosemont Citizens Association (including PELT) | Jol Silversmith, President info@rosemontcitizensassoc.org or jol@thirdamendment.com | <ul style="list-style-type: none"> • None scheduled | John Hill |