



**ADDENDUM No. 1**

<b>ITB No.</b>	22-009
<b>ITB TITLE:</b>	Provision Of Corrective Maintenance, And Rewinding Services For Electric Motors
<b>ISSUE DATE:</b>	July 7, 2022

**To all potential bidders:**

This Addendum is being issued to amend and or clarify certain information contained in the above named ITB. All information contained herein is binding on all Bidders who respond to this ITB. The following are changes and or modifications:

1. Attached are AlexRenew's answers to the questions received.
2. Attached is the attendee list in the prebid conference
3. Attached is the presentation material provided at the prebid conference.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

**Acknowledgment**

Name of the Firm:
Signature/Title:
Date:

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**SIGNATURE OF BIDDER'S REPRESENTATIVE**

**ITB No. 22-015**  
**Provision Of Corrective Maintenance, And Rewinding Services For Electric Motors**

**Answers to the Questions Received Via Email or During the Pre-Bid Meeting**

#	Question	Answer
1	Why AlexRenew wants to issue multiple awards for this solicitation?	The rationale for wanting multiple award is to make sure we have enough outsourcing bandwidth to satisfy the growing needs.
2	What is the difference between the Fully burden Hourly Rate for off-site repair and rewinding services and the Fully burden Hourly Rate for Equipment Rebuilding Services?	We understand that there are different types of work/efforts needed for each. The scope of work has clear instructions on what is needed for each. Bidders may bid the same amount for each one of those services.
3	For the Total Bid row, are we to multiply the above 4 rows by 50 hours for the Regular Hourly Rate and 20 hours for the Emergency Rate and add those together for the Total Bid?	That's correct

Prebid Conference  
for  
ITB No. 22-009



Provision of Corrective Maintenance, and  
Rewinding Services for Electric Motors

June 23, 2022; 10:30 am



# Agenda

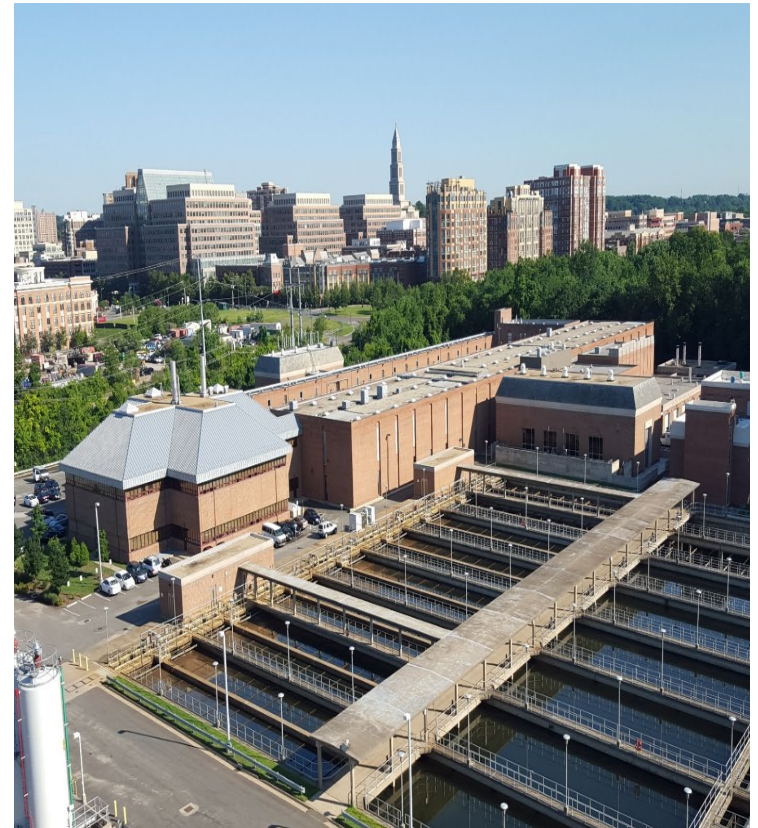


- Introductions
- Overview of AlexRenew Operations and Maintenance (by Christine McIntyre)
- Overview of Procurement Process (Maryam Zahory)
- Responding to the Solicitation
- Contact Information

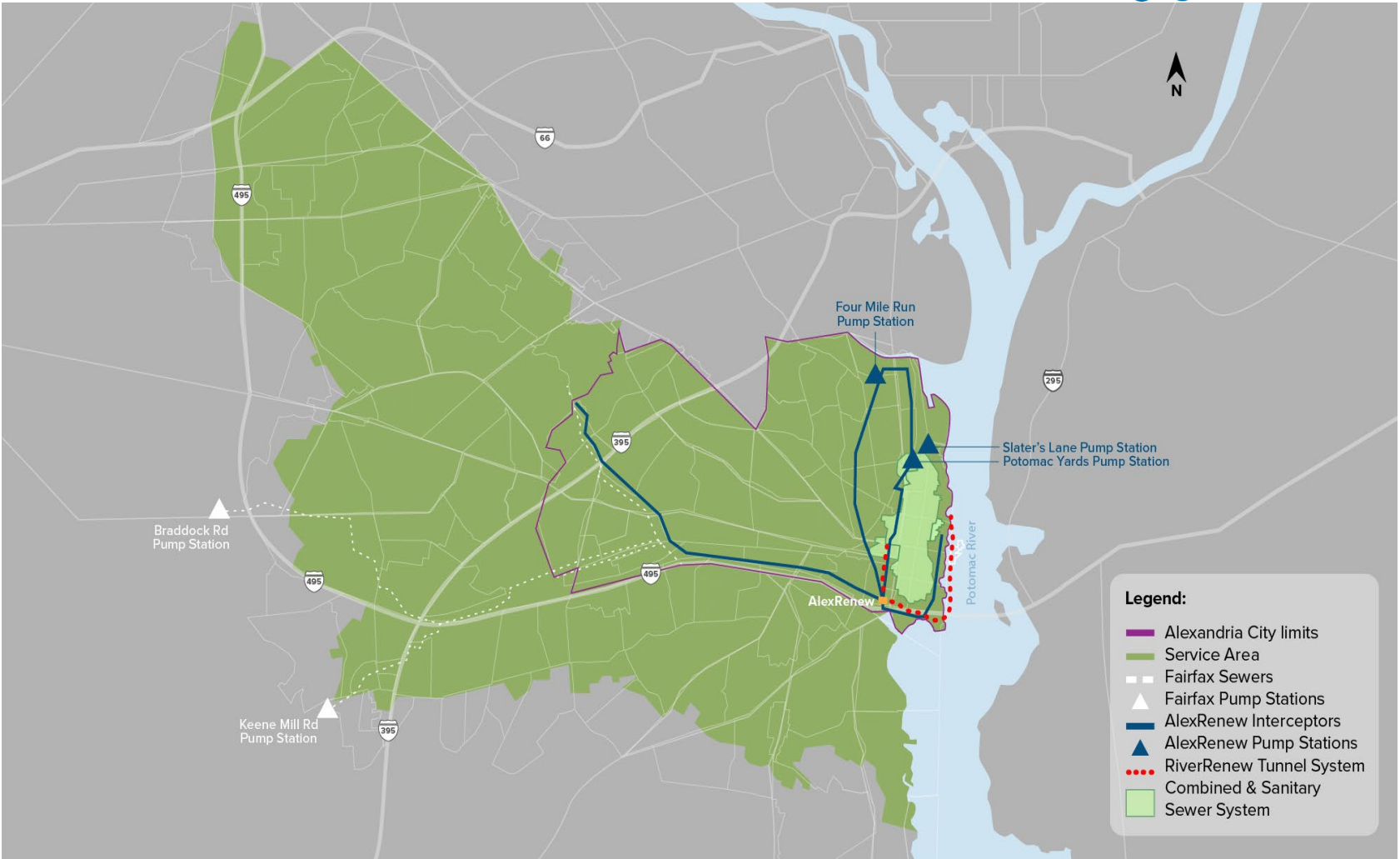
# AlexRenew is Alexandria's Wastewater Authority



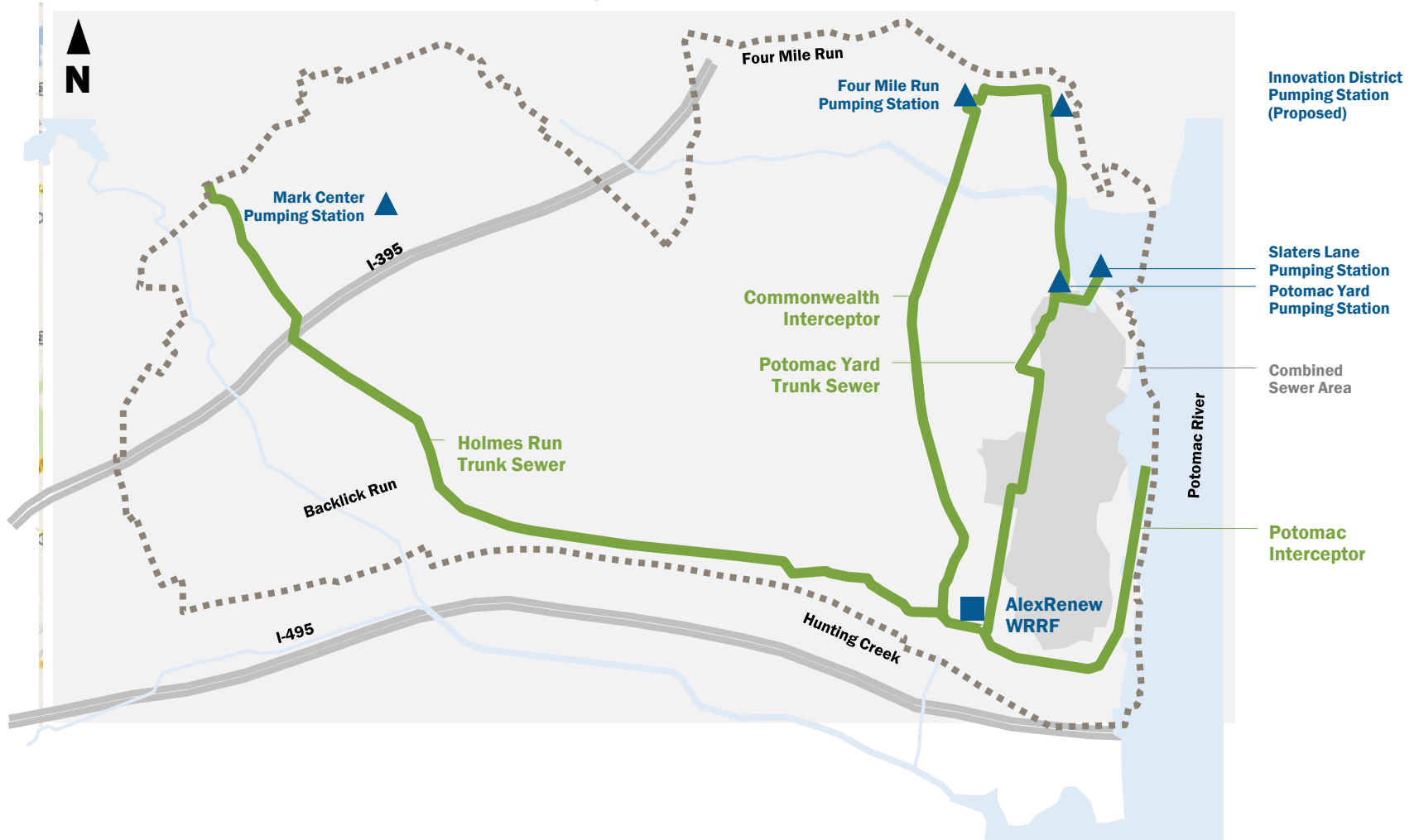
- Special-purpose entity
- Created and governed by Virginia Water and Waste Authorities Act
- Chartered in 1952 by Alexandria City Council
- Led by a 5-member citizen board
- Treats an average of 35 MGD of wastewater to near drinking water standards at its Water Resource Recover Facility (WRRF)
- Serves more than 300,000 customers in Alexandria and Fairfax County



# Overview of AlexRenew's Service Area



# AlexRenew owns and operates nearly \$1 billion in System Assets Including Interceptors, Pump Stations and a Water Resources Recovery Facility





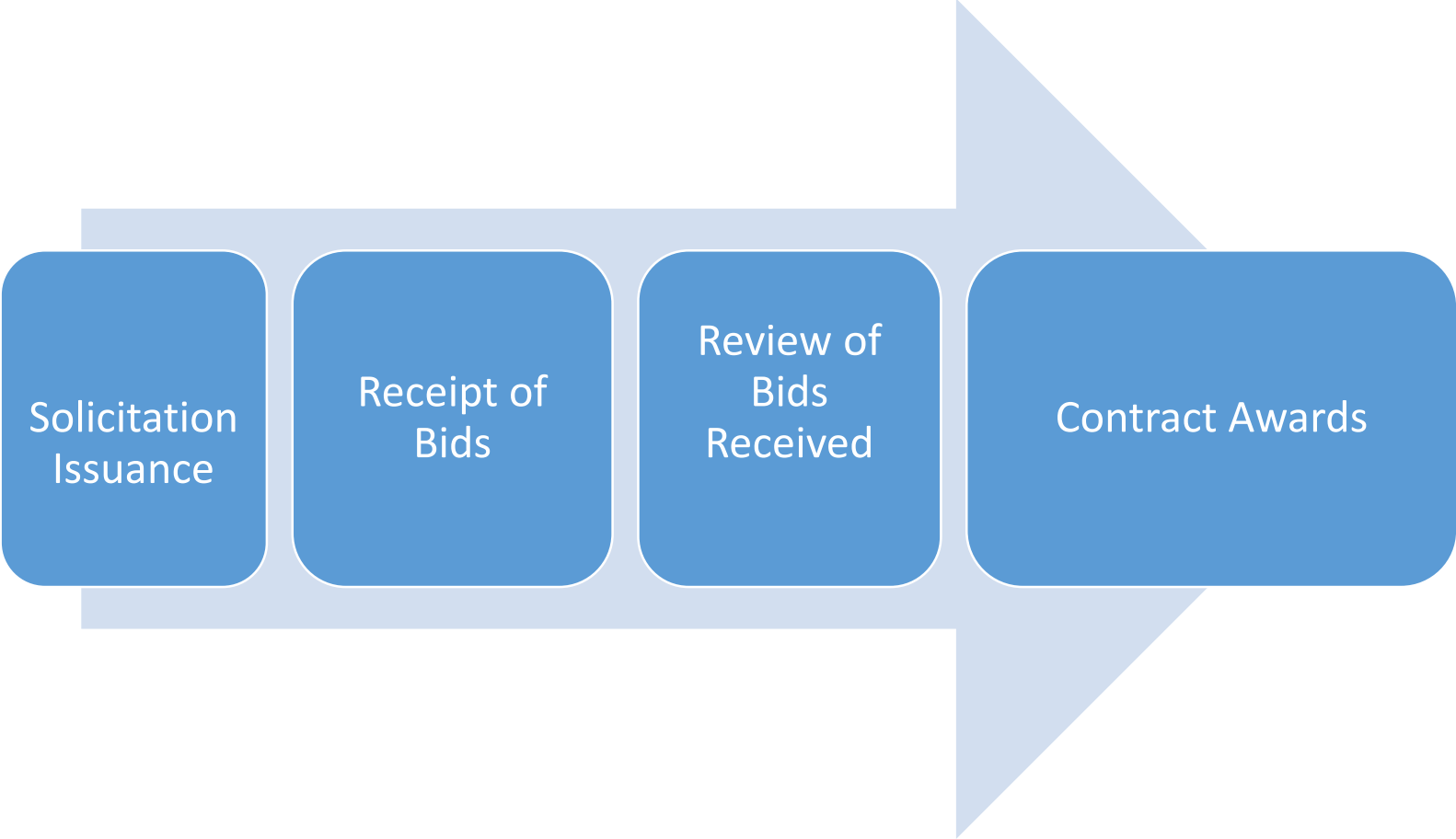


# Purpose of this Solicitation

- Our goal is to receive bids from qualified vendors that can provide on-call corrective maintenance, and rewinding services on an as-needed basis per the terms, conditions and specifications of the advertised solicitation.
- The service will be required for all motors over 50 HP.
- This solicitation does not include any installation or uninstallation services, or purchase of motors and parts.
- AlexRenew has a large inventory of motors manufactured by various companies brands. The accompanying Excel workbook provides information about the make, model and capacity of the current inventory.



# Overview of the Procurement Process



# Important Dates

- Due Date for Submission of Questions:

**June 28, 2022; 5:00 pm**

- Due Date for Receipt of Bids:

**July 14, 2022; 4:00 pm**

- Make sure to remember these dates and times –  
“late is late”

# Preparation and Submission of Bids



- Use the Bid Form provided in the solicitation
- Submit one (1) fully completed Bid Form with longhand signature; and one electronic copy of bidder's catalogs that lists the products offered; product specifications; and list prices.
- Make sure the exterior of the envelope used to submit your firm's bid is clearly marked with the ITB number, and the name of your firm.

# Responding to Solicitation

- AlexRenew encourages vendors to download the solicitation documents from its website.
- Register with eVA to receive a notification (you can skip this if you are downloading the solicitation from AlexRenew's website)
- Read solicitation documents thoroughly
- Follow solicitation instructions
  - Provide all required information to ensure that your bid is responsive
- Register with the Virginia State Corporation Commission (SCC)
- Any questions or requests for clarification should be submitted to [purchasing@alexrenew.com](mailto:purchasing@alexrenew.com)
- Submit bids/proposals on time – “late is late”
- Request a debriefing



# Resources

- Alexandria Renew webpage:

<https://alexrenew.com/lets-do-business-together>

eVA Virginia electronic procurement system:

<https://eva.virginia.gov/index.html>

Purchasing Manual:

<https://alexrenew.com/sites/default/files/2020-10/AlexRenew%20Purchasing%20Manual%202017.pdf>

# Contact Information



Maryam N. Zahory

Purchasing Agent

[Maryam.zahory@alexrenew.com](mailto:Maryam.zahory@alexrenew.com)

Ph: 703-721-3500 ext. 2207

Marian Butler

Buyer

[Marian.Butler@alexrenew.com](mailto:Marian.Butler@alexrenew.com)

Ph: 703-721-3500 ext. 2201

Questions?







**Board of Directors**  
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 Adriana Caldarelli

**Chief Executive Officer**  
 Karen L. Pallansch, P.E., BCEE

ITB No. 22-009 - Corrective Maintenance and Rewinding of Electrical Motors  
 Pre-Bid Meeting Sign-In Sheet

**General Counsel**  
 McGuireWoods, LLP

Company Name	Contact Name	Title	Phone No.	Email
AAW			703-370 3500	quananvi@ yahoo.com
AAW			703-370 3500	JC Lopez 1217 @ yahoo.com
AAW			703-370 3500	eman@aaawa.com
AAW			703-370 3500	yvonne@aaawa.com
DEMCO	Mark Ashley	G. M.	410-726 8923	marshley@demco.biz
Alex Renew	Maryam			
	Dave			
	Paul C.			
	Perry			
	Vickie			
	Angelo			

1800 Limerick Street, Alexandria Virginia 22314 • 703-721-3500 • alexrenew.com

Alexandria's Water Transformers





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**Chief Executive Officer**  
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**General Counsel**  
McGuireWoods, LLP

Company Name	Contact Name	Title	Phone No.	Email
Alex Renew	Dan			
↓	Christine			

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