



# ALEXANDRIA RENEW ENTERPRISES

RFP No. 21-015

ADDENDUM NO. 1

To

**Solids Master Planning Services -  
Wastewater**

**August 11, 2021**

This Addendum is being issued to amend and/or clarify certain information contained in the RFP No. 21-015 documents issued on 07/27/21.

All information contained herein is binding on all Respondents who respond to this RFP. Respondents shall acknowledge receipt of this Addendum on the RFP 21-015 Checklist in the Proposal submission.

Addendum No. 1 consists of the following:

- Two (2) pages of text.

Changes made in this Addendum have been marked as follows with the exception of the Table of Contents (TOC), page numbers, and formatting adjustments:

1. Additions and modifications have been marked with an underline
2. Deletions of text have been marked with a strikethrough
3. The note “[Addendum no. 1]” has been added after any change

Respondents shall make the following changes to all pages and paragraphs of the RFP 20-001 document issued on 07/27/21 and take same into full consideration in arriving at the Proposal.

## REQUEST FOR PROPOSAL ISSUED ON 07/27/21

A. **Cover.** Modify paragraph 2 on the cover page as follows:

An optional ~~in-person~~ virtual pre-proposal conference will be held at **1:00 P.M.** EDT on Tuesday, **August 24, 2021**. The purpose of this conference is to allow potential respondents an opportunity to present questions and obtain clarification relative to any facet of this ~~solicitation and to tour the Water Resource Recovery Facility (WRRF)~~. **[Addendum no. 1]**

B. **Cover.** Insert the following after paragraph 2 on the cover page:

An optional in-person tour will be held at the WRRF at 2:00 P.M. EDT on Tuesday, August 24, 2021. Only 1 person, per team, will be allowed to tour the WRRF. [Addendum no. 1]

C. **Cover.** Modify paragraph 3 on the cover page as follows:

Respondents who wish to attend the pre-proposal meeting and/or the tour must pre-register by sending an email with the subject: RFP 21-015 Pre-Proposal Conference & Tour to [purchasing@alexrenew.com](mailto:purchasing@alexrenew.com) by **4:00 P.M. EDT** on Tuesday, **August 17, 2021**. Email shall contain the firm's name and the name(s) and email addresses of: (1) the individuals who would like to participate in the virtual meeting and (2) the name of the individual who would like to participate in the tour. A maximum of (3) three people may attend the virtual meeting from each firm and a maximum of (1) one person may attend the in-person tour. All site visitors must be pre-approved. One (1) primary and one (1) alternate name can be submitted for the WRRF site tour to allow for last minute substitutions due to unforeseen circumstances. Tour attendees must wear masks and practice social distancing. [Addendum no. 1]

D. **Section 6. Instruction for Preparing and Submitting Proposals.** Modify paragraph 2 under 'Proposal Length and Size Requirements' as follows:

The Executed Cover Sheet, Table of Contents, Introductory Letter, RFP Checklist, Proposal Form, Sample Scope, and Resumes will not count toward the 30 page limit. However, the Introductory Letter shall not exceed three (3) pages total. [Addendum no. 1]

E. **Section 7. Submission Instructions.** Modify item A, bullet 1 as follows:

A. Each firm shall submit the following in a sealed package labeled as instructed in Paragraph B,

- Hard Copies: One (1) original and eight (8) copies of the proposal. The original proposal shall be clearly marked as "original".

F. **Exhibit C.** Change the RFP number in the Exhibit C subtitles to reference RFP 21-015 (instead of RFP20-015):

C-1 AlexRenew WRRF Facilities RFP 21-015  
C-2 AlexRenew WRRF Interceptor Facilities RFP 21-015  
C-3 AlexRenew WRRF Unit Process Information RFP 21-015  
C-4 Schematic of AlexRenew WRRF's Liquid Treatment Process RFP 21-015  
C-5 Schematic of AlexRenew WRRF's Solids Treatment Processes RFP 21-015

**END OF ADDENDUM NO. 1**

**Summary of changes:**

Changed the format and date of the pre-proposal meeting and limited attendance at the in-person tour. Clarified that the sample scope does not count toward the proposal length. Increased the number of proposal hard copies required. Corrected the RFP reference number in Exhibit C.