

Minutes of the 861st Meeting
"Celebrating Over 60 Years of Continuous Environmental Excellence"
Alexandria Renew Enterprises
6:00 p.m., Tuesday, December 18, 2018

On Tuesday, December 18, at 6:00 p.m., Alexandria Renew Enterprises held its regular Board of Directors meeting at Alexandria Renew Enterprises in the Ed Semonian Board Room at 1800 Limerick Street with the following present:

Members:
Mr. John Hill, Chairman
Mr. Bruce Johnson, Vice Chairman
Mr. William Dickinson, Secretary-Treasurer
Mr. James Beall, Member
Ms. Patti Turner, Member

Staff:
Ms. Karen Pallansch, Chief Executive Officer
Ms. Lilia Maldonado, Deputy General Manager of Engineering and Planning
Ms. Lisa Van Riper, Director, Enterprise Communications
Ms. Christine McIntyre, Director of Finance
Ms. Lorna Huff, Secretary to the Board

Counsel:
Mr. Jonathan Rak
McGuireWoods, LLP

Education Discussion: Ms. Anna Leider, General Registrar
Ms. Angie Maniglia Turner, Elections Manager

Fairfax County Representative: Mr. Shahram Mohsenin, Branch Chief
Fairfax County Wastewater Planning & Monitoring Division

City Representative: Mr. Lalit Sharma, Division Chief
Sanitary Sewer Infrastructure Division

Call to Order

The Chairman called the meeting to order at 6:04 p.m.

Approval of the Agenda

The Chairman requested that members review the agenda and inquired if there were changes. There being none, the Chairman requested a motion to approve. Mr. Dickinson moved approval and Mr. Beall provided the second. The Board unanimously approved the agenda.

Public Comment Period

There were no members of the public in attendance and wishing to speak, the Chairman closed the public comment period.

Consent Calendar

A. Review and Approve Contract Award for Purchase of Primary Effluent Pumps Pull-Out Assemblies

Discussion

As result of this Contract, AlexRenew will be able to procure equipment and services to replace the existing Primary Effluent Pump pull-out assemblies. This work will support increasing the Primary Effluent Pump Station flow to 127 MGD, which will allow AlexRenew to receive peak plant flows at its headworks of up to 116 MGD as part of the overall RiverRenew strategy to mitigate wet weather flows from the City of Alexandria and Fairfax County and comply with the July 2025 legislative mandate.

Board Members inquired about the sole source contracting approach for this project. Ms. Pallansch confirmed that the contracting method is sole source due to there being only one source practicably available. The contract price is \$941,911 over a 12-month period.

There were no additional questions or comments. The Chairman requested a motion to approve the contract. Mr. Johnson moved and Ms. Turner provided the second. The Board unanimously approved.

Be It Resolved That: the Board authorizes the CEO to execute a contract in the amount of \$941,911 for the purchase of primary effluent pumps pull-out assemblies.

B. Approval of Minutes – November 20, 2018

The Chairman requested that members review and provide comments on the Minutes from the November meeting. Mr. Dickinson remarked that the Fixed-price design build presentation was very instructive.

There were no additional questions or comments. The Chairman requested a motion to approve. Mr. Johnson moved approval and Mr. Beall provided the second. The Board unanimously approved.

New Business

A. Discussion and Endorsement of AlexRenew as a Polling Location

The Chairman recognized Ms. Pallansch who introduced Ms. Anna Leider, General Registrar, City of Alexandria and Ms. Angie Maniglia Turner, Election Manager for the City of Alexandria. Ms. Maniglia Turner reported on the population growth in Alexandria as the reason for adding voting precincts. If the parties call for a primary in the Virginia State Senate or House of Delegates, the first voting will take place in June. If the parties call no primary, the first vote will take place on November 5, 2019.

Voting will take place in the first floor lobby. The building will open at 4:45 a.m. to accommodate equipment placement. Voters use the side front entrance to minimize staff impacts. The Electoral Board recommendation for AlexRenew will go to City Council on January 8 at a Public Hearing.

Members inquired on parking, the 40-foot perimeter around the voting site, and the impact on AlexRenew's budget and risks associated with this. Ms. Maniglia Turner reported that the perimeter would be 40 feet outside the side entrance. City staff would park in the garage. Street parking would be available. Ms. Pallansch reported that there were no additional risks associated with this.

There were no additional questions or comments. The Chairman requested a motion to approve from

the Governance Committee Chair. Ms. Turner moved approval and Mr. Johnson provided the second. The Board unanimously endorsed the use of AlexRenew as a polling station.

At 6:21 p.m., the Chairman requested a brief recess.

At 6:25 p.m., the meeting reconvened.

Board Strategic Roundtable – Member and Committee Reports

Del Ray Civic Association – Mr. Beall

Mr. Beall complimented the RiverRenew team on their presentation at the Del Ray Citizens Association meeting. He reported there were 15 attendees. Participants inquired about overflows, a rate increase and retirees' concerns about rate affordability.

Alexandria Federation of Civic Associations – Mr. Dickinson

Mr. Dickinson reported that Mark Jinks attended and discussed Amazon's headquarters move to Northern Virginia. He reported that the Federation invited the AlexRenew team to return on January 7 for a 30-minute presentation. He noted there was still confusion among citizens between stormwater and CSOs. Additionally, there is new leadership at the Federation and the list requires an update. When AlexRenew begins the rate setting process, Ms. Maldonado will give presentations to the HOAs. Mr. Beall suggested that AlexRenew provide swag at the HOA meetings.

Park Fairfax – Mr. Johnson

Mr. Johnson inquired how AlexRenew bills condominium associations and how they pay AlexRenew. Ms. Pallansch reported that each building in the condominium association has a meter. AlexRenew charges a flat fee based on meter size. AlexRenew also charges based on volume. The Condo association pays all in one payment. Mr. Johnson requested a briefing on how condominium associations are charged. The Board discussed rates and outreach to condominium associations.

Alexandria Chamber of Commerce – Ms. Turner

Ms. Turner won the Chamber of Commerce Chairman's Award for 2018. She reported that Chamber's focus is getting to know the new City Council members.

Chesapeake Bay Citizens Advisory Group – Mr. Dickinson

The Group met in November in Washington, D.C. The focus was a cleaner Anacostia. A big issue is the Conowingo Dam. He reported that the Dam traps sediment. The Dam cannot hold the pollutants and is spilling over. Allocations may change and other options to remedy this are being explored. He reported on a new Director of Chesapeake Bay Programs Office of the Environmental Protection Agency (EPA).

The next meeting is in February in Williamsburg. The subject is Tidewater.

Finance and Audit Committee – Mr. Johnson

On Wednesday, January 9, the Finance and Audit Committee will be meeting with AlexRenew auditors, Yount, Hyde and Barbour to discuss the annual audit. He reported that he had been in contact with Ms. Jennifer Files.

She reported that they have received all the information they need to complete the audit and that things were going well.

There were no additional questions or comments and the Chairman moved to the CEO's Reports and Recommendations.

CEO's Reports and Recommendations

A. Consideration of November 2018 Financial Reports

Ms. Pallansch recognized Ms. McIntyre, Director of Finance, who was available to answer questions on AlexRenew financials. She reported that revenue was under budget but meeting AlexRenew operational and cash reserves.

Mr. Hill inquired whether extensive rain drives operating expenses. Ms. Pallansch reported AlexRenew will manage within the budget and spend more on energy and chemicals.

CEO Monthly Report (November)

Ms. Pallansch reported that the plant experienced significant overflows over the weekend. The sustained high flows to the plant filled all available storage units. Due to the amount of rain, AlexRenew experienced flooding in G Building and overflows in Hooffs Run and the Four Mile Run Pump Station. The result was that AlexRenew discharged un-disinfected effluent into Hooffs Run. She reported there was no major equipment damage. This was reported to DEQ.

Members inquired about the maximum flows during the event, and what additional equipment might have prevented the overflow. Ms. Pallansch reported that maximum flows were between 108 to 118 mgd. She further reported that the overflow was due to being at maximum capacity.

She then reported that the Governor amended the proposed state budget with a \$25 million request for money for the CSO program. Ms. Pallansch reported she would continue to work with the Alexandria delegation to ensure money remains in the budget.

She noted the draft Board calendar and requested member feedback on committee meeting dates for 2019.

Ms. Pallansch recognized Ms. Van Riper who noted the draft 2018 Annual Report and requested member feedback by December 28. She highlighted the mini stories about how AlexRenew solves problems and the "drops of knowledge". The design is more visual. Mr. Johnson suggested putting water partners in the front in an infograph.

Ms. Van Riper highlighted the Trades brochure for recruiting apprentices.

Ms. Pallansch reported on the RiverRenew dashboard and that we are on schedule.

Members inquired on the City and AlexRenew Regulatory permit coordination. Mr. Sharma reported that the City is engaged and the follow up and process is working. Mr. Johnson inquired whether the City had appropriate staff. Mr. Sharma reported no staff vacancies and no delays.

Mr. Dickinson thanked the CEO for holding the Chesapeake Bay Voices series. He inquired on the number of attendees from Alexandria. It was reported that approximately half of attendees are from Alexandria.

Ms. Pallansch reported that a briefing on rates and schedules with recommendations is scheduled for January. March and April will begin community outreach. Mr. Hill reported no issues in the stakeholder advisory group.

Closed Session

At 7:35 p.m., the Chairman moved to enter a closed session for the purposes of discussion or consideration of real property where discussion in an open meeting would adversely affect the bargaining position of the public body and for discussion of personnel. Ms. Turner provided the second. The board unanimously approved.

At 8:05 p.m., the meeting returned to open session, and the following certification was unanimously adopted by the members: "Pursuant to 2.2-3712(D) of the Virginia Freedom of Information Act, it is hereby certified that to the best of each Member's knowledge, (1) only public business matters lawfully exempted from the open meeting requirements of the Act, and (2) only public business matters identified in the motion by which this closed meeting was convened were heard, discussed, or considered by Alexandria Renew Enterprises." Motion was made by Mr. Dickinson and seconded by Beall. All Members present voted via roll call:

Mr. Hill	Aye
Mr. Johnson	Aye
Mr. Dickinson	Aye
Mr. Beall	Aye
Ms. Turner	Aye

The meeting adjourned at 8:05 p.m.

APPROVED:



Secretary-Treasurer