Minutes of the 851st Meeting "Celebrating Over 60 Years of Continuous Environmental Excellence"

Alexandria Renew Enterprises 6:00 p.m., Tuesday, January 16, 2018

On Tuesday, January 16th, at 6:00 p.m., the regular meeting of the Alexandria Renew Enterprises (AlexRenew) Board of Directors was held at Alexandria Renew Enterprises in the Ed Semonian Board Room at 1800 Limerick Street with the following present:

Members:

Mr. John Hill, Chairman

Mr. Bruce Johnson, Vice Chairman

Mr. William Dickinson, Secretary-Treasurer

Mr. James Beall, Member Ms. Patricia Turner, Member

Staff:

Ms. Karen Pallansch, Chief Executive Officer

Mr. Steve Schemmel, Chief Finance and Administration

Mr. Charlie Logue, Chief of Production Mr. Hans Bailey, Customer Service Manager Ms. Lorna Huff, Secretary to the Board

Counsel:

Mr. Jonathan Rak McGuireWoods, LLP

Fairfax County Representative: Mr. Shahram Mohsenin, Branch Chief

Fairfax County Wastewater Planning & Monitoring Division

City Representative:

Mr. Lalit Sharma

Office of Environmental Quality

Consultants:

Mr. Matt Heatwole, Brown & Caldwell

Call to Order

The Chairman called the meeting to order at 6:04 p.m.

Approval of the Agenda

Mr. Hill requested that members review the agenda and inquired if they had questions or changes. There being none, the Chairman requested a motion to approve the agenda. Mr. Johnson moved approval and Ms. Turner provided the second, and the Board unanimously approved the revised agenda.

Public Discussion Period

There being no members of the public in attendance and wishing to speak, the Chairman closed the public comment period.

Board Strategic Roundtable Reports

The Chairman recognized Mr. Johnson, Chair of the Finance and Audit Committee who reported on AlexRenew's year-end and the status of the Comprehensive Annual Financial Report (CAFR). Mr. Johnson reported that AlexRenew ended the year well. He complimented staff on the improvements in timing of the Alexandria Renew Enterprises Board Minutes 1/16/2018 Page 2

report and the number of auditor comments. He reported that he was satisfied that the prior year's problems have been solved and noted that no material adjustments were made.

Mr. Dickinson congratulated staff on a good turnaround on year-end reporting and inquired whether this was Brown Edwards' final AlexRenew audit. Ms. Pallansch reported that Brown Edwards' contract was expiring and not eligible for renewal. AlexRenew will implement the RFP process to solicit for a new auditor.

Ms. Pallansch also complimented staff on a great job delivering the CAFR. The Chairman thanked Brown Edwards. There being no further questions or comments, the Chairman requested a motion to approve the CAFR. Mr. Johnson moved and Mr. Dickinson provided the second. The Board unanimously approved.

General Member Updates

Combined Sewer Stakeholder Meeting

Mr. Hill reported on the January 10th CSS Stakeholder Group meeting held at AlexRenew and requested feedback from Board members. He reviewed the City's options regarding the Combined Sewer Overflow (CSO) issue. Option A was for two separate tunnels with a wet weather facility at the AlexRenew plant. Option B was for a single continuous tunnel running from CSO #1 to Green Street beneath the plant to CSOs 3 and 4. There is no wet weather treatment for this option. Option C was for large storage tanks. The Board discussed the scoring options and next steps.

Mr. Sharma explained that the Options for CSO mitigation would be made available for public comment and a public hearing, with City Council making the final selection. The final Stakeholder Group meeting would be to summarize scoring and present the selected option. He reported that the Stakeholder Group was to receive citizen input and feedback but it would not make the final decision on a course of action.

Community Updates

Mr. Dickinson reported that he attended the Seminary Hill Civic Association meeting. Ms. Pallansch is scheduled to attend the Wakefield Tarleton Civic Association meeting on January 18th and the Brookville Seminary Civic Association meeting on January 22nd. Other HOA meetings for the month include Park Fairfax United Civic Association and West Old Town Park Civic Association. Ms. Pallansch will send out an email with the upcoming event dates.

Chamber of Commerce

Ms. Turner reported that the Chairman's Reception was scheduled for January 18th. Board members wishing to attend should contact her.

Chesapeake Bay Citizens Advisory Group

Mr. Dickinson reported that the group came out with a "Bay Barometer". The Bay's condition is improving. Problems continue with agriculture and urban areas. He reported that a meeting would be held on February 22nd and 23rd in Annapolis. More citizen engagement and environmental literacy is needed.

Governance Committee

Nothing to report. Ms. Turner will be reporting at the next meeting.

There being no additional questions or comments, the Chairman moved to the CEO Reports and Recommendations.

CEO's Reports and Recommendations

A. Consideration December 2017 Financial Report

Members were given time to review the December financial report. There were no questions or comments. Ms. Pallansch reported that the spend rate was down but expected to catch up.

There were no additional questions or comments and the Chairman moved to the CEO Monthly Report.

CEO Monthly Report (December)

Ms. Pallansch noted her written report and inquired if members had questions or comments. Ms. Pallansch reported that the Commonwealth Interceptor work permits were approved. Work will begin when weather permits.

AlexRenew has contracted with Brown & Caldwell to act as Owner's Advisor. AlexRenew, Brown & Caldwell and AlexRenew staff, and other select attendees participated in a Chartering exercise. The purpose was to create a vision and goals and determine how participants will define success for the project.

AlexRenew will be holding a workshop on tunneling in February. Ms. Pallansch extended an invitation to the Board.

There being no additional questions or comments, the Chairman moved to the Consent Docket.

Consent Docket

Mr. Hill asked members to review the Minutes of the December meeting. There were no questions or comments. The Chairman requested a motion to approve the Minutes. Mr. Dickinson moved approval and Mr. Johnson provided the second. The Board unanimously approved the Consent Docket which contained:

A. Minutes of the December Board Meeting

There being no further questions, the Chairman moved to Unfinished Business.

<u>Unfinished Business</u>

A. None

There being no unfinished business, the Chairman moved to New Business.

New Business

A. <u>Closed Session for consultation with legal counsel.</u>

At 7:05 p.m. the Chairman requested a motion to enter a closed session for consultation with legal counsel requiring the provision of legal advice by such counsel and for discussion of the investment of public funds where bargaining is involved pursuant to Virginia Code Section 2.2-3711.A. (6). Mr. Hill moved and Mr. Johnson provided the second. The Board unanimously approved.

At 7:56 p.m., the meeting returned to open session, and the following certification was unanimously adopted by the members: "Pursuant to 2.2-3712(D) of the Virginia Freedom of Information Act, it is hereby certified that to the best of each Member's knowledge, (1) only public business matters lawfully exempted from the open meeting requirements of the Act, and (2) only public business matters identified in the motion by which this closed meeting was convened were heard, discussed, or considered by Alexandria Renew Enterprises." Motion was made by Mr. Beall and seconded by Mr. Dickinson. All Members present voted via roll call:

Mr. Hill		Aye
Mr. Johnson		Aye
Mr. Dickinson		Aye
Mr. Beall		Aye
Ms. Turner	100	Aye

There being no additional questions or comments, the Chairman requested a motion to adjourn. Mr. Dickinson moved, and Mr. Beall provided the second. The Board unanimously approved. The meeting adjourned at 7:32 p.m.

APPROVED:

Secretary-Treasurer