



# ALEXANDRIA RENEW ENTERPRISES

RFQ-19-079

ADDENDUM NO. 3

To

TUNNEL SYSTEM PROJECT (DESIGN-BUILD) REQUEST FOR QUALIFICATIONS

July 22, 2019

Respondents shall acknowledge receipt of this Addendum on the RFQ-19-079 Checklist in Attachment A of the June 7, 2019 Request for Qualifications (RFQ) with submittal of the Statement of Qualifications (SOQ). Failure to do so may result in the rejection of the SOQ.

Addendum No. 3 to RFQ-19-079 consists of the following:

- Three (3) pages of text.

AlexRenew responses to questions received on RFQ-19-079 are as follows:

- **Question 1.** The RFQ requires the respondent to provide financial statements “audited by a certified public accountant in accordance with generally accepted accounting principles (GAAP)”. As members of our team have their headquarters outside of the United States, we kindly ask AlexRenew to accept the International Financial Reporting Standards (“IFRS”) as an alternate to US GAAP. We have seen this alternative accepted in other RFQ and RFP stages that we have participated in in the US, including other RFQ & RFP stages in Virginia.

*Response. Section 3.11.3 provides guidance for financial statements that are prepared in accordance with principles other than U.S. GAAP.*

- **Question 2.** In section 3.7 E there is the following language, “...where proposed Key Personnel are not currently licensed (as PEs) in the Commonwealth of Virginia, respondents shall demonstrate that such personnel have applied for registration with the Virginia Department of Professional and Occupational Regulation (DPOR) and will be registered at least one month before the issuance of the RFP. Upon completion of registration, shortlisted respondents shall provide license numbers to AlexRenew. Failure to comply with this condition may result in the elimination of a shortlisted respondent.” Please confirm only the key personnel whom will be stamping plans or involved in the direct supervision of persons that will stamp plans need to be licensed in VA and not ALL key personnel.

*Response. Section 3.7.C states which Key Personnel are required to be licensed professional engineers.*

- **Question 3.** Section 3.7 D describes certain deliverable for Key Personnel including “full resumes (up to 3 pages in length) to be included in Appendix A.” Please confirm if we are permitted to include additional resumes (1 page in length) to highlight relevant experience of other team staff included on our organization chart, in Appendix A.

*Response. Resumes for additional personnel shown on the organizational chart outlined in Section 3.7 may be provided in Appendix A. The requirements of Section 9.5 shall apply for any such identified personnel. Resumes for additional personnel shall be limited to one (1) page.*

- **Question 4.** Similar to Addendum #1 question #5, If the respondent is an LLC vs a JV does the LLC entity need to be registered prior to the submission of the SOQ (8/20) or can each member of the LLC execute the SCC Registration form (attachment B) provided the LLC entity is licensed prior to submission of the technical proposal?

*Response. The LLC must complete the SCC Registration Form (Attachment B) for inclusion in the SOQ. The LLC does not need to be registered with the SCC prior to submission of the SOQ. However, if shortlisted, the LLC will need to be registered prior to submitting a proposal.*

- **Question 5.** Section 3.8.2 E and Table 3.3 require us to provide NTP date, original completion date and actual completion date for our design project experience summaries. Please clarify whether you are looking for these details as they relate to the design schedule (as this information is being provided to demonstrate design project experience) or the overall construction schedule?

*Response. The dates requested in Section 3.8.2.E and Table 3.3 shall demonstrate design project experience only.*

- **Question 6.** The instructions state the Appendix D Audited Financial Reports should be submitted in a separate sealed envelope. Please clarify the number of copies to be submitted for Appendix D. If it is more than one copy, does each copy need its own envelope?

*Response. Provide one (1) copy of the Audited Financial Reports in a separate sealed envelope with the SOQ version marked as “original.” The four (4) additional copies of the SOQ do not need to include Appendix D.*

- **Question 7.** Section 3.10 A. requires the current Worker's Compensation Experience Modification Ratio ("EMR") or Experience Modification Factor ("EMF"). Does this information need to be provided in an official letter?

*Response. Provide the Experience Modification Ratio ("EMR") or Experience Modification Factor ("EMF") in the body of the SOQ. A separate letter is not necessary.*

- **Question 8.** Section 5.1 Format requires a minimum font size of 11 point. Is 10 point font acceptable for graphics and tables?

*Response. A minimum of 9-point font is acceptable for tables and graphics only.*

- **Question 9.** Section 9.4 states "Each Respondent must include in its team a Virginia-licensed Class A Contractor and a Virginia registered architect or engineer, all licensures and registrations effective as of the date of receipt of the SOQ". Please confirm that the "Virginia registered architect or engineer" refers to the entity performing engineering for the team and not to Key Personnel. This conclusion is supported by Section 3.7.E which states that "Where proposed Key Personnel are not current licensed in the Commonwealth of Virginia, Respondents shall demonstrate that such personnel have applied for registration with Virginia Department of Professional and Occupational Regulation (DPOR) and will be registered at least one month before issuance of the RFP". Table 2.4 updated via Addendum 1 indicates that the RFP will be issued on February 11, 2020.

*Response. In order to comply with the Virginia Public Procurement Act, one (1) member of the Respondent's team must be registered as a Virginia-licensed engineer or architect at the time of the SOQ submission. Key Personnel that require licensure shall demonstrate that Virginia registration is underway as part of the SOQ and must be registered at least one (1) month prior to the issuance of the RFP.*

- **Question 10.** Would a font smaller than 11-pt be permissible in tables and diagrams?

*Response. A minimum of 9-point font is acceptable for tables and graphics only.*

**End of Addendum No. 3**