



# ALEXANDRIA RENEW ENTERPRISES

## RFQ-19-079

### ADDENDUM NO. 1

To

## TUNNEL SYSTEM PROJECT (DESIGN-BUILD) REQUEST FOR QUALIFICATIONS

### July 3, 2019

Respondents shall acknowledge receipt of this Addendum on the RFQ-19-079 Checklist in Attachment A of the June 7, 2019 Request for Qualifications (RFQ) with submittal of the Statement of Qualifications (SOQ). Failure to do so may result in the rejection of the SOQ.

Addendum No. 1 to RFQ-19-079 consists of the following:

- Three (3) pages of text.

Respondents shall make the following changes to all pertinent sheets, pages, and paragraphs of RFQ-19-079.

- A. **Delete** Table 2.4 – Procurement Schedule and **replace** with the following:

**Table 2.4. Procurement Schedule**

Date	Activity
June 7, 2019	Issue RFQ
June 20, 2019	Last Day to Register for Information Session and Site Tour
June 27, 2019	Information Session and Site Tour from 1:00 PM – 4:00 PM EDT
August 1, 2019	Last Date to Submit Questions Regarding the RFQ, 2:00 PM EDT
August 13, 2019	Last Date for Addenda
August 20, 2019	SOQ Submitted to AlexRenew by 2:00 PM EDT
October 15, 2019	Notification of Shortlisted Respondents
February 11, 2020	Issue RFP
March 2020-June 2020	Confidential Meetings
August 2020	Proposals Submitted to AlexRenew
November 2020	Contract Approval by AlexRenew Board of Directors
December 2020	Notice to Proceed for Design-Build Contract

**B. Delete** the title of Section 3.4 and **replace** with the following:

Flash Drives and Certification Letters

**C. Insert** the following as a second paragraph under Section 3.4:

Respondents shall include the Audited Financial Reports and Net Worth on a separate flash drive, along with a signed letter certifying the materials included on the flash drive represent a true and complete copy of the original Audited Financial Reports and Net Worth submitted in hard copy form. The electronic version must be in a single Adobe Acrobat (PDF) format.

**D. Delete** the third paragraph under Section 5.2 and **replace** with the following:

Submit one (1) electronic version of the SOQ on a flash drive along with a signed letter certifying the materials included on the flash drive represent a true and complete copy of the original SOQ submitted in hard copy form. The electronic version must be in a single Adobe Acrobat (PDF) format.

Submit one (1) electronic version of the Audited Financial Reports and Net Worth on a separate flash drive along with a signed letter certifying the materials included on the flash drive represent a true and complete copy of the original Audited Financial Reports and Net Worth submitted in hard copy form. The electronic version must be in a single Adobe Acrobat (PDF) format. This flash drive shall be included within the separate sealed envelope submitted as Appendix D of the SOQ.

AlexRenew responses to questions received on RFQ-19-079 are as follows:

- **Question 1.** Section 3.6 - Submittal Letter states “If the Respondent is any form of a joint venture (JV), each member of the JV shall sign the letter.” Please consider allowing an “Authorized Representative” (with signature authority) of the JV to be the only signature on the letter? Letters from all JV members granting the Authorized Representative signature authority could be provided.

*Response. The Submittal Letter shall be signed by each member of the JV.*

- **Question 2.** Please confirm AlexRenew is expecting the Respondent to include Table 3.1 (Summary of Key Personnel Experience) in RFQ in Section 2 - Team Organization and Commitment the SOQ.

*Response. Table 3.1 – Summary of Key Personnel Experience shall be included within Section 2 of the SOQ.*

- **Question 3.** Please confirm the Respondent is allowed to modify the format of Table 3.1, as long as all the information required is provided?

*Response. Respondents may modify Table 3.1 – Summary of Key Personnel Experience ensuring that the column headers and row names remain the same and all requested information is provided.*

- **Question 4.** Please confirm Section 3.7.D is reflecting what should be included in the resume of each Key Personnel provided by the respondent in Appendix A of the SOQ?

*Response. Section 3.7.D indicates information that must be included in the SOQ for each proposed Key Personnel.*

- **Question 5.** The RFQ states “Execute and return the State Corporation Commission (SCC) Registration Form (provided as Attachment B) for each business entity on the Respondent’s proposed team”. If the respondent is a JV does the JV entity need to be registered prior to submission of the SOQ (8/20) or can each member of the JV execute attachment B and then have the JV register after shortlisting but before submission of the technical proposal?

*Response. Each JV member must complete the SCC Registration Form (Attachment B) for inclusion in the SOQ. The JV and its individual members do not need to be registered with the SCC prior to submission of the SOQ. However, if shortlisted, the JV and each JV member will need to be registered prior to submitting a proposal.*

- **Question 6.** Please confirm the SCC Registration information (Attachment B of the RFP) is to be included in the Appendix C of the SOQ?

*Response. The SCC Registration Form (Attachment B) must be included in Appendix C of the SOQ.*

- **Question 7.** Audited financial statements according to the table on page 27 are to be submitted in a separate sealed envelope. There is a requirement to submit 1 electronic version of the SOQ on a flash drive (Section 5.2). We request that the financial statements be included on a separate flash drive included in the separate envelope with the hard copies of the financial statements.

*Response. This question has been addressed as part of Addendum No. 1 above.*

- **Question 8.** Was attendance at that pre-bid meeting/ info session mandatory to bid on this project?

*Response. Attendance at the RFQ Information Session was not required to submit an SOQ in response to RFQ-19-079.*

**End of Addendum No. 1**